

# AGENDA

**Meeting:** Melksham Area Board  
**Place:** Berryfield Village Hall, Telford Dr, Melksham SN12 6GF  
**Date:** Wednesday 6 March 2024  
**Time:** 7.00 pm

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Including the Parishes of:

**Broughton Gifford, Melksham, Melksham Without, Steeple Ashton, Keevil, Great Hinton and Semington.**

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**The Area Board welcomes and invites contributions from members of the public. The Chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.**

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

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Please direct any enquiries on this Agenda to Democratic Services, direct line 01225 718224 or email [benjamin.fielding@wiltshire.gov.uk](mailto:benjamin.fielding@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

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## Wiltshire Councillors

Cllr Jonathon Seed, Melksham Without West & Rural (Chairman)  
Cllr Mike Sankey, Melksham East (Vice-Chairman)  
Cllr Phil Alford, Melksham Without North and Shurnhold  
Cllr Nick Holder, Bowerhill  
Cllr Jon Hubbard, Melksham South  
Cllr Jack Oatley, Melksham Forest

## **Recording and Broadcasting Information**

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## **Parking**

To find car parks by area follow [this link](#).

## **Public Participation**

Please see the agenda list on following pages for details of the items for discussion. The Area Boards welcome public participation and the Chairman will try to ensure that everyone has the opportunity to participate where possible. To discuss matters not on the agenda, please contact the officer named on the front page, ahead of the meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

Our privacy policy is found [here](#).

For assistance on these and other matters please contact the officer named above for details

## **Area Board Officers**

Strategic Engagement & Partnerships Manager (SEPM) – Richard Rogers,  
richard.rogers@wiltshire.gov.uk

Area Board Delivery Officer – Caroline LeQuesne, caroline.lequesne@wiltshire.gov.uk

Senior Democratic Services Officer – Ben Fielding, Benjamin.fielding@wiltshire.gov.uk

	<b>Time</b>
<p>1 <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	<b>7.00pm</b>
<p>2 <b>Minutes of the Previous Meeting</b> (<i>Pages 1 - 6</i>)</p> <p>To confirm the minutes of the meeting held on 6 December 2023.</p>	
<p>3 <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>4 <b>Chairman's Announcements</b> (<i>Pages 7 - 10</i>)</p> <p>To receive the following briefing note through the Chairman:</p> <ul style="list-style-type: none"> <li>• Local Nature Recovery Strategy Public Engagement <a href="https://www.youtube.com/watch?v=...">Local Nature Recovery Strategies (youtube.com)</a></li> <li>• Wiltshire Best Kept Village Competition</li> <li>• Wiltshire Council's Cultural Strategy 2023-2030</li> </ul>	
<p>5 <b>Partner Updates</b> (<i>Pages 11 - 30</i>)</p> <p>To receive updates from any of the following partner organisations:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police</li> <li>• BSW Together (Integrated Care System)</li> <li>• Healthwatch Wiltshire</li> <li>• Community First</li> <li>• Town and Parish Councils</li> </ul>	<b>7.05pm</b>
<p>6 <b>Melksham House Update</b></p> <p>To receive an update on Melksham House from Cllr Phil Alford (Cabinet Member for Housing, Strategic Assets and Asset Transfer).</p>	<b>7.25pm</b>
<p>7 <b>What does new data tell us about Melksham Community Area?</b></p> <p>To receive a presentation from Richard Rogers (Strategic Engagement Partnerships Manager) and Caroline LeQuesne (Area Board Delivery Officer). Topics to include:</p> <ul style="list-style-type: none"> <li>• How to access the information</li> <li>• A discussion on the findings</li> </ul>	<b>7.35pm</b>
<p>8 <b>Area Board Funding</b> (<i>Pages 31 - 40</i>)</p> <p>To note the remaining budgets and to consider any applications for</p>	<b>8.10pm</b>

funding, as detailed in the attached report and summarised below:

**Remaining Budgets:**

Community Area Grant	Older & Vulnerable	Young People
£18,583.60	£5,225.22	£6,543.44

**Area Board Initiatives:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1653</a>	Melksham Area Board – Skate event at Melksham skate park	£500

**Community Area Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1492</a>	Riverside Centre - Acoustic Sound Project	£3,425
<a href="#">ABG1544</a>	Friends of Shurnhold Fields - New tractor mower	£4,337
<a href="#">ABG1553</a>	Bowerhill Baby and Toddler Group - BBTG New Racking Storage System and 2 X Water Trays	£980.49
<a href="#">ABG1554</a>	Shaw and Whitley Community Hub - Whitley Stores Community Shop	£5,000
<a href="#">ABG1606</a>	Melksham Cricket Club - Extension to outdoor space for spectators and community	£5,000
<a href="#">,ABG1620</a>	Berryfield Village Hall Trust - Berryfield Village Hall Air Conditioning	£5,000
<a href="#">ABG1632</a>	Bowerhill Village Hall Trust - Bowerhill Village Hall replacement kitchen	£4,000

**Older & Vulnerable Grants:**

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1488</a>	Arts Together - Arts Together Projects for Isolated and Vulnerable Older People in Melksham	£2,500
<a href="#">ABG1650</a>	Age UK Wiltshire - Melksham Information and Advice for Older People	£2,500

## Young People Grants:

Ref/Link	Grant Details	Amount Requested
<a href="#">ABG1602</a>	Melksham Cricket Club - Youth Cricket Equipment	£2,170
<a href="#">ABG1609</a>	Afc Melksham - Afc Melksham Disabled youth football coaching	£500
<a href="#">ABG1619</a>	Saxon Group Riding for the Disabled Association - Saxon Group RDA Engagement Melksham	£1,050
<a href="#">ABG1640</a>	The Steeple Ashton Recreation and Community Development Group - Steeple Ashton St Marys playing field development Football	£950.43

Further information on the Area Board Grant system can be found [here](#).

### 9 **Local Highways and Footways Improvement Group (LHFIG)** (Pages 41 - 66)

8.50pm

To note the minutes and consider any recommendations arising from the last LHFIG meeting held on 8 February 2024, as set out in the attached report.

To discuss the following items:

- LHFIG Local Contributions Review
- Public and press participation in LHFIG and Health and Wellbeing Groups.

#### **Recommendations:**

**To add the following Issues to the Priority Schemes List with funding (where indicated):**

- **No issue # - Adhoc road markings in Melksham Community Area – (Cost £3500.00, no 3rd party funding)**
- **Issue 9-23-10 - B3353 Corsham Road - Advance Advisory Weight limit signs x 2 on the. (Cost £1,000.00, MWPC 50%)**
- **Issue 9-23-13 – Sandpits Lane Steeple Ashton- Provision of new steps and hardstanding from Kissing gate. (Cost £2,640.00, SAPC 25%)**
- **Issue 9-23-17 – Market Place, Melksham x 2, Mitchell Drive Bowerhill x 1. Provision of new RTP1 units. (No**

**LHFIG funding)**

- **Issue 9-24-01 - Main Street, Great Hinton / Keevil - Provision of single-track toad signs x 2 and temporary signs x 2. (Cost £780.00. 25% split between Keevil and Gt Hinton PC)**
- **Issue 9-24-02 – Westbury View / Primrose Drive Footbridge – Provision of high friction surface at footbridge (Cost £4,500.00. Melksham TC 50%)**
- **Issue 9-23-4 – Semington Bus gate - Relocation of ANPR camera for enforcement. Set up cost and 1st year maintenance. (Cost £12,500.00. Semington PC 25%, TBC) Note - All costs are to be confirmed before implementation is agreed.**
- **Issue 9-24-05 – Keevil Kissing gates x 2. – Provision of 2no. kissing gates supplied and installed by WC Countryside team (Cost £955.00, Keevil PC 25%)**
- **No issue # - Provision of retention socket and post for new SID location in Steeple Ashton.(Cost £400, no 3rd Party Contribution)**

Further information on the LHFIG process can be found [here](#).

**10 Urgent items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

**11 Future Meeting Dates**

To confirm the dates of future Melksham Area Board meetings as below:

- 22 May 2024
- 4 September 2024
- 6 November 2024

**9.00pm**

# MINUTES

**Meeting:** Melksham Area Board  
**Place:** Semington Village Hall, High St, Semington, Trowbridge BA14 6JR  
**Date:** 6 December 2023  
**Start Time:** 7:00 pm  
**Finish Time:** 9:00 pm

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Please direct any enquiries on these minutes to:

Cameron Osborn, Democratic Services Officer, (Tel): 01225 718224 or (e-mail) [cameron.osborn@wiltshire.gov.uk](mailto:cameron.osborn@wiltshire.gov.uk)

Papers available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Jonathon Seed (Chairman), Cllr Mike Sankey (Vice-Chairman), Cllr Phil Alford, Cllr Nick Holder and Cllr Jack Oatley

### **Wiltshire Council Officers**

Richard Rogers – Strategic Engagement & Partnership Manager  
Caroline LeQuesne – Area Board Delivery Officer  
Cameron Osborn – Democratic Services Officer

### **Highways Matters Panel**

Samantha Howell – Director of Highways and Transport  
John Derryman – Police and Crime Commissioner's Office – Community Speed Watch Co-Ordinator  
Chris Clark – Head of Local Highways  
Councillor Caroline Thomas – Cabinet Member for Transport, Flooding and Street Scene

**Total in attendance: 36**

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<u>Minute No..</u>	<u>Summary of Issues Discussed and Decision</u>
41	<p data-bbox="336 342 895 378"><u>Highways and Transport Presentations</u></p> <p data-bbox="336 412 1485 481">The Chairman welcomed those present to the meeting and handed over to the Highways Matters panel. The panel comprised the following:</p> <ul data-bbox="384 521 1469 819" style="list-style-type: none"> <li>• Councillor Mike Sankey – Melksham Area Board Member and Melksham LHFIFG Lead Representative</li> <li>• Samantha Howell – Director Highways and Transport</li> <li>• John Derryman – Police and Crime Commissioner’s Office – Community Speed Watch Co-Ordinator</li> <li>• Chris Clark – Head of Local Highway</li> <li>• Councillor Caroline Thomas – Cabinet Member for Transport, Flooding and Street Scene</li> </ul> <p data-bbox="336 860 1485 969">Councillor Caroline Thomas introduced a series of presentations on highways in Wiltshire, providing context as to the role and importance and impact of transport across the county.</p> <p data-bbox="336 1010 1485 1117">Samantha Howell then spoke to the strategic context of the highways network in Wiltshire, noting that the Council was responsible for maintaining an extensive network of roads, public rights of way and public transport.</p> <p data-bbox="336 1158 1485 1267">The panel described how the highways network is funded and the investment that has gone into it in recent years and going forward. Samantha Howell further outlined the significance of the Council’s Local Transport Plan.</p> <p data-bbox="336 1308 1485 1417">The panel noted that the major local issues that had arisen from public engagement included highway maintenance, problems with the A350, road safety and the Local Walking and Cycling Improvement Plan (LWCIP).</p> <p data-bbox="336 1458 1485 1565">Chris Clark explained the approach the Council undertakes towards highway maintenance and the difference between reactive and planned maintenance alongside asset management.</p> <p data-bbox="336 1606 1485 1778">He also touched on potholes and explained why the weather conditions over the last twelve months had been so problematic for the roads. The panel also noted the Defect Dashboard that would be further implemented over the coming months to help ensure that the Council’s approach to prevention and repairs remains cost-effective and evidence led.</p> <p data-bbox="336 1818 1485 1928">Councillor Thomas also noted the ‘We’re Targeting Fly-Tippers’ and ‘Don’t Miss with Wiltshire’ initiatives to tackle verge and litter clearance, also noting that the Council was loaning cleaning equipment to local parish councils.</p> <p data-bbox="336 1968 1485 2004">John Derryman from the PCC’s Office noted that the PCC quickly recognised</p>



	<p>road safety as a priority for investment, which manifested itself in the form of community speed watch teams, community speed enforcement officers and road safety officers, alongside more vehicles and state-of-the-art cameras. Wiltshire and Swindon road safety partnership a valuable infrastructure to bring together several organisations concerned with road safety. SID data being used to inform enforcement, encouraged parish councils to get community speed watch teams and SIDs in place.</p>
42	<p><u>Melksham Local Cycling and Walking Infrastructure Plan (LCWIP) Update</u></p> <p>The update was included in the main presentations item.</p>
43	<p><u>Q&amp;A Session</u></p> <p>The panel then opened up for questions from the floor, including from the Area Board Committee. Details of these questions and their responses along with the panel's responses to the questions submitted in advance of the meeting can be found in the separate Q&amp;A document.</p>
44	<p><u>Session Summary and Next Steps</u></p> <p>The panel then concluded the Highways Matters event and thanked those present for their attendance and participation.</p>
45	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from Councillor Jon Hubbard.</p>
46	<p><u>Minutes of the Previous Meeting</u></p> <p><b>Resolved:</b>  <b>To approve and sign the minutes of the meeting held on 12 September 2023 as a true and correct record.</b></p>
47	<p><u>Declarations of Interest</u></p> <p>Councillor Jack Oatley declared a non-pecuniary interest in the Youth Grant being determined, as he is involved in organisations from which the applicant planned to seek referrals.</p>
48	<p><u>Chairman's Announcements</u></p> <p>The Chairman noted and summarised the following briefing notes from the agenda pack:</p> <ul style="list-style-type: none"> <li>• Area Board Priority Report</li> <li>• Cost of Living update</li> <li>• Polling District and Polling Place Review</li> </ul>

	<ul style="list-style-type: none"> <li>• Independent Visitor Scheme Update</li> <li>• Archaeology Service Annual Newsletter 2023</li> </ul>
49	<p><u>Partner Updates</u></p> <p>The Chairman noted written updates in the agenda pack from the following partner organisations:</p> <ul style="list-style-type: none"> <li>• BSW Together (Integrated Care System)</li> <li>• Healthwatch Wiltshire</li> <li>• Community First</li> </ul>
50	<p><u>Area Board Funding</u></p> <p>The Committee then considered and determined the following grant applications.</p> <p><b>Older and Vulnerable Adults Grants:</b></p> <p>The Riverside Centre requested £480.00 towards a food and community support project with an estimated total cost of £3,000. Councillor Alford moved to award the grant in full and was seconded by Councillor Oatley.</p> <p><b><u>Resolved:</u></b></p> <p><b>To grant The Riverside Centre £480.00 towards a food and community support project.</b></p> <p>Great Hinton Community Committee requested £494.78 towards a Great Hinton Heritage Group. The Chairman moved to award the grant in full and was seconded by Councillor Sankey.</p> <p><b><u>Resolved:</u></b></p> <p><b>To grant Great Hinton Community Committee £494.78 towards a Great Hinton Heritage Group.</b></p> <p><b>Young People Grants:</b></p> <p>The Equivalent Project CIC requested £1,805.56 towards a self-harm support programme with an estimated total cost of £10,000. Councillor Sankey moved to award the grant in full and was seconded by Councillor Holder.</p> <p><b><u>Resolved:</u></b></p>

	<p><b>To award The Equivalent Project CIC £1,805.56 towards a self-harm support programme.</b></p>
51	<p><u>Local Highway and Footway Improvement Group (LHFIG)</u></p> <p>The Committee then considered the recommendations arising from the Melksham LHFIG meeting from 2 November 2023 as included in the agenda pack.</p> <p>Councillor Sankey moved to approve the LHFIG's funding recommendations and was seconded by Councillor Oatley.</p> <p><b><u>Resolved:</u></b></p> <p><b>To approve the recommendations from the LHFIG meeting on 2 November 2023.</b></p>
52	<p><u>Future Meeting Dates</u></p> <p>The Chairman thanked those present for attending and drew attention to the future meeting dates listed below (7:00pm-9:00pm):</p> <ul style="list-style-type: none"> <li>• 6 March 2024</li> <li>• 22 May 2024</li> <li>• 6 November 2024</li> </ul>

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### Area Board Briefing Note

<b>Service:</b>	<b>WILTSHIRE BEST KEPT VILLAGE COMPETITION</b>
<b>Date prepared:</b>	<b>14 FEBRUARY 2024</b>
<b>Further enquiries to:</b>	<a href="mailto:admin@cprewiltshire.org.uk">admin@cprewiltshire.org.uk</a>
<b>Direct contact:</b>	<b>Mike Manson 01380 722157</b>

Wiltshire's Best Kept Village Competition has been running annually since 1959. It encourages village residents to work together, both to present their surroundings attractively as a contribution to enhancing the countryside and also to build a stronger community. We would welcome the Area Boards support in promoting and encouraging participation in the competition to keep Wiltshire looking beautiful.

The competition is based on the areas of the four old District Councils and is separated into 3 categories: small villages with populations of less than 300; medium villages with populations between 301 to 1,000 residents; and large villages with populations between 1,001 to 3,500 residents. Entries have to be submitted by mid-April and will be judged sometime during the period mid-May to mid-June to produce the first-round winners. The four District winners in each size category then compete against each other in July where they are judged by new pairs of judges to find the overall winners in each of the three size categories.

The overall winners from the previous two years are invited to enter a separate section of the Competition where the winner receives the Laurence Kitching Award. That village can truly be called the "Winner of Winners" in Wiltshire.

Judging is based on a written submission, viewing a village's website and a site visit which focuses primarily on external areas around communal buildings and public areas such as village greens, footpaths, car parks, noticeboards, bus shelters etc. The judges will be looking for evidence of a vibrant village which puts time and effort into its clubs and organisations and keeps litter and general untidiness to a minimum. However, it is emphasised that it is not a "chocolate box" competition. Judging is based upon how well a village is presented, not on how pretty it is. *Entries do not have to come from the parish council: a resident or group could prepare and submit it although the parish council should ensure that only one entry per village is submitted.*

Presentations of certificates and monetary prizes takes place from September onwards, ideally at village events. The main Presentation Day, in September, is led by The Lord-Lieutenant of Wiltshire (the President of CPRE Wiltshire), the Chairman of CPRE Wiltshire, the sponsors' representatives and senior members of Wiltshire Council. They visit each of the winning villages where they unveil a standard and present the other prizes. As well as the main winners' awards, there is a Best Newcomer Award and a Merit Prize for consistent high performance.

Further details including Guidelines can be found on the CPRE Wiltshire website at <https://www.cprewiltshire.org.uk/discover/wiltshire-best-kept-village-competition-documents/>.

We would welcome the Area Boards support in promoting the Best Kept Village competition.

We also welcome new offers from potential judges and also suggestions for sponsors both of the whole competition and of individual prizes.



## Area Board Briefing Note

<b>Service:</b>	<b>Leisure Communities and Culture</b>
<b>Date prepared:</b>	<b>21 February 2024</b>
<b>Further enquiries to:</b>	<b>Tamzin Earley Arts and Funding Manager</b>
<b>Direct contact:</b>	<b><a href="mailto:Tamzin.earley@wiltshire.gov.uk">Tamzin.earley@wiltshire.gov.uk</a></b>

Wiltshire Council is creating a 2024-2030 Cultural Strategy, which is in part funded by Arts Council England, to place culture and creativity at the heart of Wiltshire's economic and social future.

Culture is a way to reconnect people with the places they live, providing a sense of belonging and contributes to health and wellbeing and connects people with their communities. It stimulates growth, provides employment, and supports enterprise, making cities, towns and villages vibrant places where people want to live, work, and raise a family. The 2024-30 Culture Strategy for Wiltshire will aim to place culture and creativity at the heart of Wiltshire's economic and social future, and this can only be achieved through a distinctive vision and plan created with the broadest possible range of views. Therefore, they are engaging with a range of stakeholders to help shape the strategy and want to hear from you. They would be grateful for members of the public to complete their survey by the 24 March 2024.

You can find more information and link to the survey at <https://www.wiltshire.gov.uk/news/have-your-say-on-wiltshires-emerging-cultural-strategy>





WILTSHIRE POLICE



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# Road Safety update – Melksham Area Board

Wednesday 6 March 2024

Keeping Wiltshire Safe



Agenda Item 5

# • #FATAL5 education



**One of the largest forms of distractions is mobile phone use.**

It's illegal to use a handheld mobile phone while driving a motor vehicle on the roads in the UK.

Even using a hands-free option can incur penalties if your driving is deemed to be dangerous.

The police have the right to stop you if they think you're distracted and not in control of your vehicle, and you can be prosecuted.

You can use a hand-held phone when:

- you're safely parked and engine off
- you need to call 999 or 112 in an emergency and it's unsafe or impractical to stop
- you're making a contactless payment in a vehicle that is not moving, for example at a drive-through restaurant
- you're using the device to park your vehicle remotely



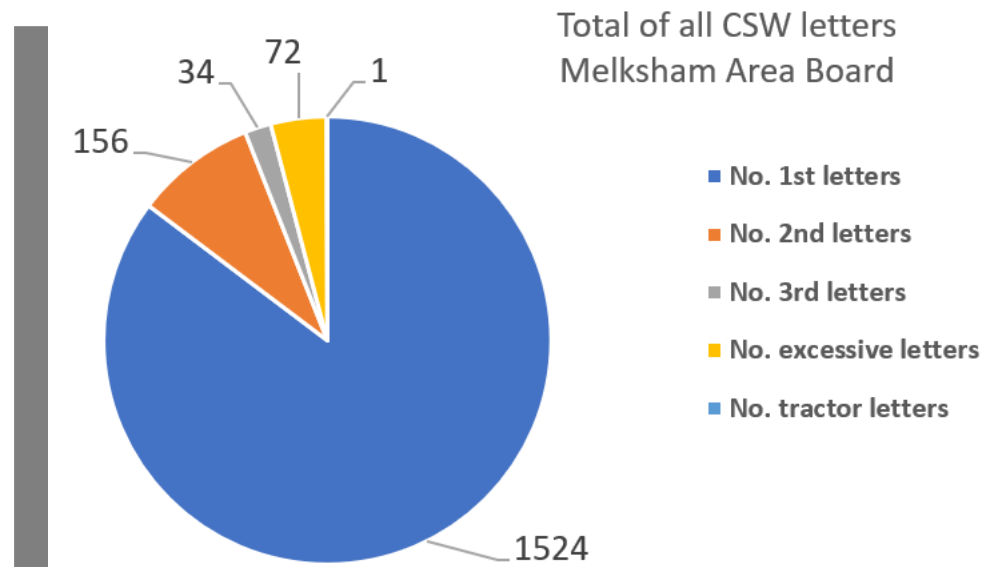
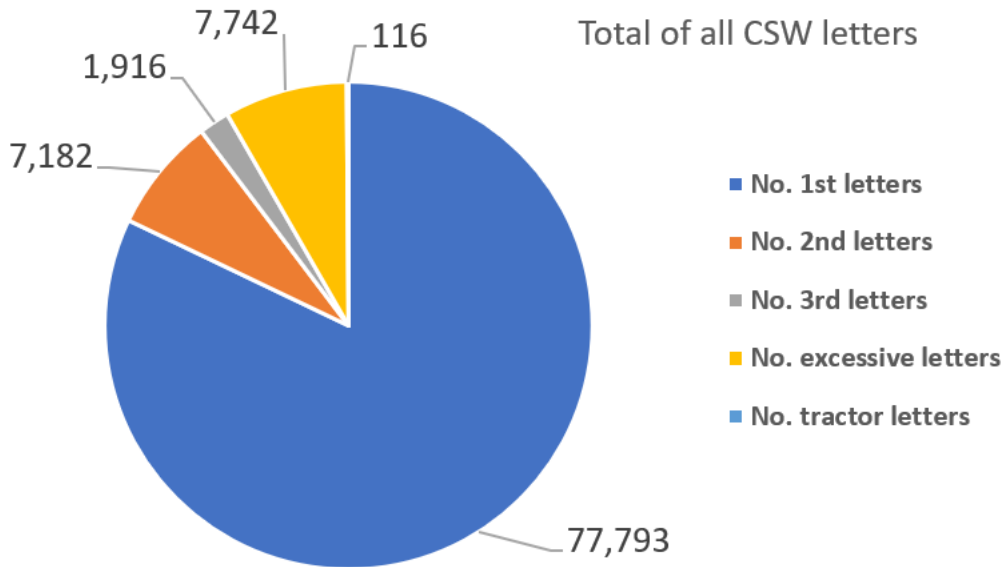
# • Community Road Safety Team; what we do





# • CSW – Melksham area - Data since July 2020 to 16 February 2024

Team	No. 1st letters	No. 2nd letters	No. 3rd letters	No. excessive letters	No. tractor letters	Total letters	No. of watches	Average speeders %
Melksham - Berryfields	70	4	0	0	0	74	65	1.1%
Melksham - Woodrow Road	215	22	2	8	0	240	51	6.2%
Shaw and Whitley	504	20	4	14	0	542	103	2.1%
Steeple Ashton	700	107	27	46	1	881	96	4.5%
<b>Grand Total</b>	<b>1524</b>	<b>156</b>	<b>34</b>	<b>72</b>	<b>1</b>	<b>1780</b>	<b>319</b>	<b>3.3%</b>



# • Traffic surveys – Melksham since October 2020 to date

## Wiltshire Council

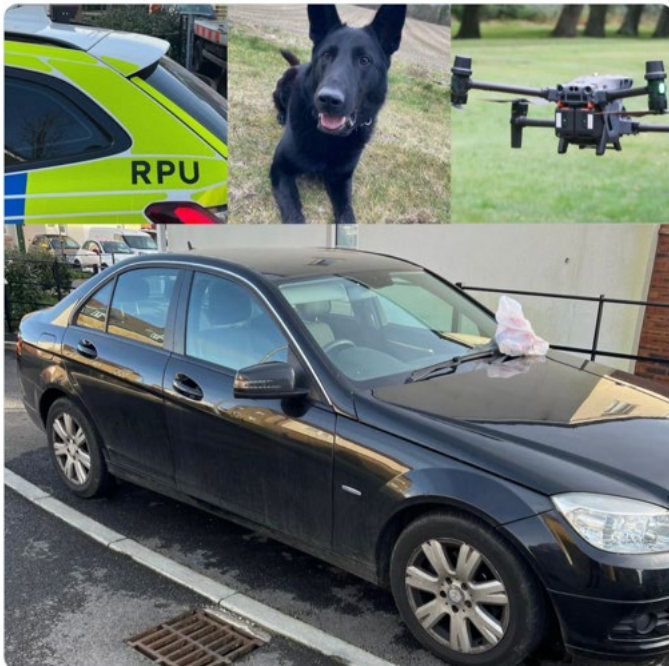
Title	Result	Survey start date	Speed limit	85th percentile
Berryfield - C395 Semington Road	No further action	07/12/2023	30	32.3
Forest Road Melksham	No further action	21/11/2021	30	22
Melksham - Coronation Road	Speed education	01/12/2021	20	27.9
Melksham - A3102 Lowbourn (south of Ruskin Avenue)	No further action	21/11/2021	30	30.7
Melksham - A365 Bath Road,	Speed education	10/12/2020	30	35.8
Melksham - Badre Park	No further action	01/12/2021	30	26
Melksham - C400 Pathfinder Way	Speed education	11/09/2023	30	37.6
Melksham - Church Lane	No further action	21/11/2021	30	31
Melksham - Coronation Road	No further action	21/11/2021	30	27.9
Melksham - Halifax Road	No further action	12/10/2021	30	34.8
Melksham - Hazelwood Road	No further action	21/11/2021	30	25.7
Melksham - Pembroke Road	No further action	01/11/2021	30	24.5
Melksham - Pembroke Road	Speed education	01/12/2021	20	24.5
Melksham - Queensway	No further action	21/11/2021	30	29.5
Melksham - Skylark Road	No further action	21/11/2021	20	20.2
Melksham - Spa road	No further action	12/10/2021	30	28.2
Shaw - Bath Road,	No further action	10/12/2020	40	38.4
Spa Road Melksham	No further action	12/10/2021	30	29.6
Steeple Ashton - C19 Ashton Common	Speed education	15/05/2023	30	36.7
Steeple Ashton - C232 Sandpits Lane	No further action	07/12/2023	60	38.4
Steeple Ashton - Common Hill	Speed education	08/05/2022	30	37.89

# • Wider work recently

Our Roads Policing Unit (RPU) in the last quarter, covering October to December issued over **2071 tickets** to motorists, for numerous road related offences.



Wilts Specialist Ops @WiltsSpecOps · 3d  
#RPU sighted this cloned vehicle in Swindon which immediately made off but was located a short distance away abandoned. With the help of #ARG drone unit and @wiltspolicedogs, 3 suspects were located and arrested for offences, including the theft of motor vehicle. #RPU #TEAMWORK



4 8 171 3.1K

Wilts Specialist Ops @WiltsSpecOps · 1d  
Another day, another drink driver. This one was found asleep in his car by #RPU. He was almost double the limit. #arrested for being drunk on charge of a vehicle. #fatal5 #MorningAfterTheNightBefore #NoExcuse



14 11 235 16K

Wilts Specialist Ops @WiltsSpecOps · 2h  
#RPU stopped a moped today where checks revealed the rider had no licence or insurance... The moped's owner then turned up in a car to discuss matters with the Police. Checks then revealed no driving licence for the car driver and 2 tyres with cords exposed. #RecoveryFor2Please



28 15 102 4K



# • Introduction to the Forensic Collision Investigation Unit (FCIU)



What do we do:

## **Investigation:**

- Forensic investigation of all fatal and likely to prove fatal/life changing injury RTC's
- Support the Major Crime Investigation Team at homicide and major crime scenes.

We attend the scene of a fatal RTC to gather and record evidence by assessing and identifying relevant objects, marks and positions using techniques such as Laser Scanning, Vehicle Telematics downloads, Forensic Photography, Tachograph Analysis, CCTV/Dash Cam analysis, measurement of the coefficient of sliding friction of the road surface using accelerometers, Forensic Vehicle Examination and crush damage analysis. Detailed analysis takes place and a detailed Forensic Collision Reconstruction report and 3D model is prepared for any judicial or coronial proceedings.

## **Support road safety education with partnership working:**

- Safe Drive, Safe Alive (DWFRS)
- Drink Drive Roadshows
- Survive the Drive (Military)
- Road Safety events

## **Support Road Safety change through engineering (In partnership with WC, SBC, National highways etc.)**

- Conduct Road Safety Audits, Highway change proposals
- Provision of guidance and requirements for public and private events
- Management of planned events involving the highway

We attend approximately 90 RTC deployments (25-30 fatalities) per year



We are a small team of Forensic Collision Investigators and Forensic Vehicle Examiners who deploy 24/7 alongside Roads Policing Teams and are supported by the Vehicle Recovery Team and Traffic Management Office.



# Community Speed Enforcement Officers

CSEO's





# • CSEO – Dashboard – 1 January 2023 to 25 February 2024

## CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

8,156.00

No. Speed awareness co...

1,088.00

No. Fine & Points

95.00

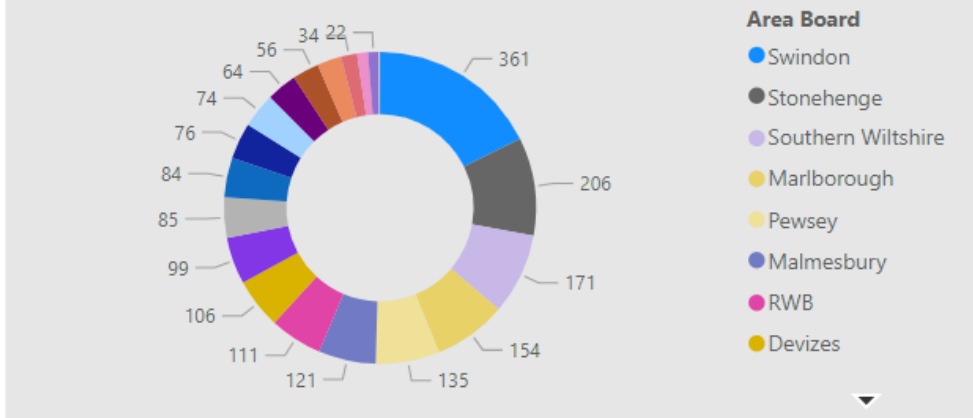
No. Court

725

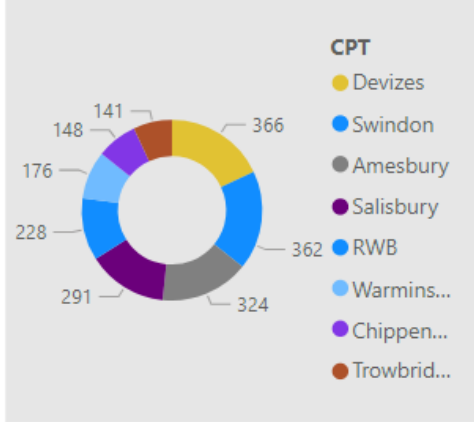
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Swindon - Thamesdown Drive	2023	December	251.00	54.00	0.00	Swindon	Swindon
Shaw and Whitley - A365 Folly Lane	2023	November	129.00	15.00	0.00	Trowbridge	Melksham
Swindon - Thamesdown Drive	2024	January	103.00	16.00	0.00	Swindon	Swindon
Wilton - The Avenue	2023	August	102.00	31.00	4.00	Salisbury	South West Wi
Harnham - Lime Kiln Way	2023	November	97.00	11.00	0.00	Salisbury	Salisbury
Wilton - The Avenue	2023	November	84.00	33.00	8.00	Salisbury	Southern Wilts
Cricklade - Spital Lane	2023	April	80.00	10.00	0.00	RWB	RWB
Tilshead - Candown Road	2023	August	78.00	10.00	1.00	Amesbury	Stonehenge
Coombe Bissett - Deegan House	2023	November	72.00	10.00	0.00	Salisbury	Southern Wilts
Coombe Bissett - Deegan House	2023	July	71.00	9.00	0.00	Salisbury	Southern Wilts
Harnham - Lime Kiln Way	2023	October	71.00	7.00	0.00	Salisbury	Salisbury
Coombe Bissett - Deegan House	2023	August	69.00	9.00	0.00	Salisbury	Southern Wilts
Ogbourne St Andrew	2023	December	69.00	9.00	0.00	Swindon	Swindon
Coombe Bissett - Deegan House	2023	June	64.00	8.00	0.00	Salisbury	Southern Wilts
<b>Total</b>			<b>8,156.00</b>	<b>1,088.00</b>	<b>95.00</b>		

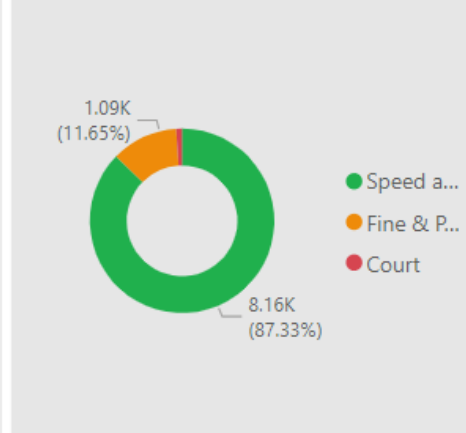
Activity by Area Board



Activity by CPT



Outcomes



# • CSEO – Melksham Area Board - 1 January 2023 to 25 February 2024

Page 20

### CSEO Activity Dashboard

Outcomes are dependent on previous convictions and history

358.00  
No. Speed awareness co...

33.00  
No. Fine & Points

5.00  
No. Court

20  
No. of Locations

Location	Year	Month	Speed awareness course	Fine & Points	Court	CPT	Area Board
Shaw and Whitley - A365 Folly Lane	2023	November	129.00	15.00	0.00	Trowbridge	Melksham
Shaw & Whitley (Shaw Hill)	2023	January	40.00	2.00	1.00	Trowbridge	Melksham
Shaw and Whitley - A365 Folly Lane	2023	October	30.00	2.00	0.00	Trowbridge	Melksham
Shaw and Whitley - Shaw Hill	2023	February	24.00	2.00	2.00	Trowbridge	Melksham
Shaw and Whitley - A365 Folly Lane	2023	December	22.00	3.00	1.00	Trowbridge	Melksham
Westwood - New Inn	2023	December	21.00	2.00	0.00	Trowbridge	Melksham
Shaw and Whitley (Shaw Hill)	2023	February	17.00	2.00	0.00	Trowbridge	Melksham
Westwood - New Inn	2023	November	17.00	2.00	1.00	Trowbridge	Melksham
Shaw Hill - A365 Between SHAW HILL/FOLLY LANE / Beltane Place	2023	November	12.00	0.00	0.00	Trowbridge	Melksham
Beanacre - A350 Bus Stop	2023	March	11.00	0.00	0.00	Trowbridge	Melksham
Shaw and Whitley - School Corsham Road	2023	November	10.00	2.00	0.00	Trowbridge	Melksham
Shaw and Whitley - A365 Folly Lane	2023	September	8.00	0.00	0.00	Trowbridge	Melksham
Beanacre - Bus Stop	2023	June	5.00	0.00	0.00	Trowbridge	Melksham
Shaw and Whitley - A365 Folly Lane	2023	January	5.00	1.00	0.00	Trowbridge	Melksham
<b>Total</b>			<b>358.00</b>	<b>33.00</b>	<b>5.00</b>		

#### Activity by Area Board

Area Board: Melksham (51)

#### Activity by CPT

CPT: Trowbridge (50), Chippenham (1)

#### Outcomes

Outcomes: Speed a... (358, 90.4%), Fine & P... (33, 8.33%), Court (5)

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For information on Road Safety in Wiltshire visit:  
[Road safety campaign | Wiltshire Police](#)

[Road Safety \(wiltshire-pcc.gov.uk\)](http://wiltshire-pcc.gov.uk)



[Melksham Town | Your Area | Wiltshire Police | Wiltshire Police](#)  
[Melksham Rural South | Your Area | Wiltshire Police | Wiltshire Police](#)



[Melksham Police | Facebook](#)

[Wilts Specialist Ops \(@WiltsSpecOps\) / X \(twitter.com\)](#)

[Wiltshire Specials \(@wiltspolicesc\) / Twitter](#)





## Update for Wiltshire Area Boards

February 2024

### Pharmacists in BSW begin treating people for common conditions

Patients in BSW will be able to get treatment for seven common conditions at their high street pharmacy from today without needing to see a GP, as part of a major transformation in the way the NHS delivers care.

All 140 pharmacies in BSW will be offering the ground-breaking initiative, with the health service making it easier and more convenient for people to access care.

Highly trained pharmacists will be able to assess and treat patients for sinusitis, sore throat, earache, infected insect bite, impetigo, shingles, and uncomplicated urinary tract infections in women (under the age of 65) without the need for a GP appointment or prescription.

The major expansion of pharmacy services will give the public more choice in where and how they access care, aiming to free up 10 million GP appointments a year.

The scheme is part of the NHS and government's primary care access recovery plan, which committed to making accessing healthcare easier for millions of people.

### Prescriptions Ordering Direct Service

The Bath and North East Somerset, Swindon and Wiltshire Prescription Ordering Direct (POD) service, which allows some patients to arrange their repeat medication by phone or email, is set to discontinue in its current form later in the year, with the practices and care homes that use the system offering repeat prescribing instead.

It is expected that POD will close on or before 30 June 2024, although this date may change as plans are formed and formal timeframes agreed.

People who regularly use POD are advised to continue ordering their medicines in the usual way through POD, and not to order any more than is needed.

The decision to close was made in early January following a rigorous period of engagement, during which the ICB worked with local health and care providers, including colleagues in GP practices, care homes and pharmacies, to explore if the current POD model could be provided differently.

Over the coming weeks, the ICB will be focusing on ensuring a smooth transition away from POD and offering support to the 85 colleagues affected by the closure.

A list of [frequently asked questions](#) is available on the ICB website, which provides further details on the decision-making process, as well as advice for patients.



## Healthwatch Wiltshire calls on public to help set priorities

We're calling on the people of Wiltshire to tell us what you think we should be working on in the coming year.

Each year we decide on our key projects, based on public feedback, and we'd like your views to help us plan what we should be focusing on in the next 12 months.

We have shortlisted six potential projects for 2024/25:

- The wellbeing of children and young people
- Pharmacy
- Care at home
- Accessibility of health services
- How the cost of living is affecting our health
- The impact of living in a rural county

### Tell us what you think

Let us know what you think should be a priority for Healthwatch Wiltshire by [completing our short online survey](#). You can also call us on 01179 654444.

You will also be able to tell us your thoughts at events we'll be attending over the next few weeks. Visit our Events page to find out where we're heading.



**Stacey Sims**, Healthwatch Wiltshire Manager, said: "Our work for the year ahead will be driven by what the people of Wiltshire tell us is important to them. We want to make sure that the public continues to play a key role in helping to shape the health and care system, both now and in the future."

The survey is open until 5pm on **Wednesday 20 March**.

[Fill in the survey](#)

## Sign up to our mailing list to stay in touch

We'd love to stay in touch with you following our transfer to our new provider, The Care Forum, in January.

To continue to receive our news and updates, please give your permission by

signing up to our mailing list again. Or if you're yet to join the list, then why not sign up today?

Sign up on our website, or email us at [info@healthwatchwiltshire.co.uk](mailto:info@healthwatchwiltshire.co.uk)





## Unique Concert for Wiltshire attended by Her Majesty The Queen

Community First was delighted to attend the Unique Concert for Wiltshire at Salisbury Cathedral on 8<sup>th</sup> February 2024. The concert, in support of Community First (Youth Action Wiltshire), Wiltshire Air Ambulance and Wiltshire Bobby Van Trust, was also attended by Her Majesty The Queen. Community First staff and President HM Lord-Lieutenant of Wiltshire Sarah Troughton greeted The Queen on her arrival at the Cathedral and attended a private reception after the event. As part of the service, her Majesty was introduced to young people and Young Leaders supported by Youth Action Wiltshire, as well as volunteers and staff from Wiltshire Air Ambulance and Wiltshire Bobby Van Trust.

Thank you to everyone involved in organising and performing at this very special event. Thank also to the many members of the public and supporters who attended the event in aid of local charities.

More information about the Unique Concert for Wiltshire and a selection of photos can be found on our website: <https://www.communityfirst.org.uk/news/local-wiltshire-charities-celebrate-their-work-with-a-stunning-concert-in-the-presence-of-the-queen/>

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## Refreshed website for Building Bridges and Inspire Swindon Programmes

A refreshed website for the Building Bridges and Inspire Swindon programmes is now live. The website contains information about each of the programmes in Wiltshire and Swindon, along with eligibility information, success stories and a referral form.

The website also contains information about the previous Building Bridges Programme - including an impact report and outcomes from the programme between 2016-2023.

To make a referral or find out more, please visit: [www.buildingbridgessw.org.uk](http://www.buildingbridgessw.org.uk)

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## Voice It, Hear It

In the previous Area Board update, we shared news about the launch of a new Service User Engagement Service. The service is delivered by Community First, Wiltshire Service Users Network, Wessex Community Action, Age UK Wiltshire, Alzheimer's Support and Celebrating Age Wiltshire.

Going forward the service will be called Voice It, Hear It. The team is based at the Community First office in Devizes and has already begun outreach and engagement work. Over the last few weeks, the team has hosted consultations with autistic adults and adults with learning disabilities about effective website communication.

Voice It, Hear It will work alongside Wiltshire Council and the BaNES, Swindon and Wiltshire Integrated Care Board (BSW ICB) to engage with people living and working in Wiltshire to co-produce, co-design and co-develop health and social care services in Wiltshire.

## Vacancy - Splash Youth Support Worker

We are looking for a highly motivated and dedicated individual to join our award-winning Youth Work Team.

- Hours: 36.5 hrs per week, including regular evening, weekend and school holiday work.
- Salary: £25,694 gross per annum plus 7% employers pension contribution.
- Location: Office base in Devizes, county-wide programme delivery, including 1:1 outreach and group work sessions.
- Supervisor: Targeted Youth Support Services Manager

The role focuses on providing practical and emotional support for young victims of crime in Wiltshire and Swindon aged 5-18 years, enabling them to cope and recover from their experience of crime, through increased confidence, self-esteem and resilience.

You will have experience of successfully delivering one-to-one and group work support for young people. Be creative, adaptable, with strong interpersonal skills and able to work effectively both independently and as part of a team.

The role will include regular evening, weekend and school holiday working.

Due to the nature of the work, this role is subject to an Enhanced DBS, along with relevant background checks, references, a probationary period, and completion of mandatory training requirements.

If you would like to find out more about this position, please contact Steve Crawley Head of Youth Action Wiltshire Email: [steve@youthactionwiltshire.org](mailto:steve@youthactionwiltshire.org) or phone: 01380 729183 or 07818077764.

Closing date: We do not have a closing date for this role and will instead review applications as and when they are received.

To download a job description, person specification and an application form for this post, please visit <https://www.communityfirst.org.uk/vacancies>. Please note we are unable to accept CVs for this position.

*Community First is an equal opportunities employer.*

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## Community Insurance

Community Insurance is a specialist insurance agent service from Community First. We offer comprehensive insurance for local councils, village halls, community building and playing field associations, with support from our friendly and professional team.

Our policies are underwritten by Zurich. Income generated from Community Insurance is reinvested back into communities including support for village halls, community buildings, local councils and other services provided by Community First.

For a free quote and more information visit our website: [www.communityinsurance.co.uk](http://www.communityinsurance.co.uk). Or email: [communityinsurance@communityfirst.org.uk](mailto:communityinsurance@communityfirst.org.uk) or telephone 01380 732809.

## Village Halls Week 2024

#VillageHallsWeek is returning between 18<sup>th</sup>-24<sup>th</sup> March 2024 to celebrate everything village halls can do to 'go green.' It will look at how buildings can be made more energy efficient, and how management committees can support sustainable and environmentally friendly behaviours in their community.

During Village Halls Week Action with Communities in Rural England (ACRE) and ACRE members - including Community First - will be encouraging as many halls as possible to hold their own events, share their stories and get inspiration from others.

Keep an eye on our social media channels and website for more information about Village Halls Week and please get involved by sharing with your networks.

ACRE has also created a calendar of activities happening across the country as part of Village Halls Week: <https://acre.org.uk/village-halls-week-2024-local-events>.

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### Briefing prepared by:

Ellie Ewing

Marketing and Communications Manager (Community First)

[eewing@communityfirst.org.uk](mailto:eewing@communityfirst.org.uk)



### Melksham Area Grant Report

#### Purpose of the Report

1. To provide details of the grant applications made to the Melksham Area Board. These could include:
  - community area grants
  - youth grants
  - older and vulnerable people grants
  - area board initiatives
2. To document any recommendations provided through sub groups.

#### Area Board Current Financial Position

	Community Area Grants	Youth Grants	Older and Vulnerable People Grants
Opening Balance For 2023/24	£ 22,309.00	£ 18,349.00	£ 7,700.00
Awarded To Date	£ 3,725.40	£ 11,805.56	£ 2,474.78
Current Balance	£ 18,583.60	£ 6,543.44	£ 5,225.22
Balance if all grants are agreed based on recommendations	£ -9,158.89	£ 1,373.01	£ 225.22

#### Grant Funding Application Summary

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG1653</a>	Area Board Initiative	Melksham area board	skate event at Melksham skate park	£500.00	£500.00
<p><b>Project Summary:</b>                      Event run by ATBShop Skate Warehouse in collaboration with 4youth, other skateboard/scooter associated companies to run stalls, local supermarket for refreshments. Event to include Free scooter / skate workshop Demos &amp; music Games &amp; prizes to be won Free scooter &amp; skateboard hire or Bring your own board or scooter From attending events in Westbury and BOA we know that young people come together at such events and that it is a community event for young people in a place young people are already at. These events are great for engaging with young people. Skateboarding is popular with young people and has some great benefits for their mental health and wellbeing as well as benefits to the environment. Benefits of skateboarding – Relieves stress, Social, affordable especially in todays cost of living crisis, mode of transport, physical activity not only coordination but a cardio workout and improves patience.</p>					
<a href="#">ABG1492</a>	Community Area Grant	Riverside Centre	Acoustic Sound Project	£6850.00	£3425.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>The Riverside Centre was built 1970 with no sound proofing on the ceiling - this makes the hall difficult to have conversation with older people due to the echo. The project is to attach acoustic tiles to the ceiling which will absorb the echo sounds in the hall and in addition, to provide a suitable small modern sound system and loop facility, for speaking and musical events for general community use.</b></p>					
<a href="#">ABG1544</a>	Community Area Grant	Friends of Shurnhold Fields	New tractor mower	£8674.00	£4337.00
<p><b>Project Summary:</b>  <b>The Friends have been using a volunteer's own mower for a number of years for both grass cutting but more importantly to provide transport for the trailer for moving all sorts of equipment, plants, tree saplings, clearance of vegetation etc. This mower is no longer functioning due to old age and the Friends are looking to purchase a new fit for purpose tractor mower to aid all of their maintenance working parties, and to provide all of the cut grass walkways between the features (rare species orchard, WW1 memorial trees, wildflower meadow, picnic benches, access to the stream).</b></p>					
<a href="#">ABG1553</a>	Community Area Grant	Bowerhill Baby and Toddler Group	BBTG New Racking Storage System and 2 X Water Trays	£1960.98	£980.49
<p><b>Project Summary:</b>  <b>Bowerhill Baby &amp; Toddler Group have recently had to remove their racking system in their storage cupboard which is 15 + years old. It became a health and safety hazard and not fit for purpose. It almost fell apart and after a near miss with a Grandma and a toddler it needed to be removed immediately. We are therefore seeking funding for a new bespoke storage &amp; racking system to store all our Baby &amp; Toddler toys and equipment. Secondly, we are also applying for funding to purchase a 2 X water/activity table for our toddlers. We are currently limited on the type of the activities we can offer because we only have tuff trays which aren't deep enough to put water and activities that would over spill onto the floor becoming a trip/slip hazard. During the summer we also hope to offer lots of activities outside with water play and with these 2 stations we could offer much more to enhance their sensory skills and development. We understand that sensory skills are so important at this early stage in their development and this would really allow us to broaden the range of activity that we can offer. We are asking for 2 water trays due to the number of toddlers we have attending on average 40 every week. By having 2 water trays this would allow for more of them to be involved in the activity.</b></p>					
<a href="#">ABG1554</a>	Community Area Grant	Shaw and Whitley Community Hub	Whitley Stores Community Shop	£42091.00	£5000.00

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<p><b>Project Summary:</b>  <b>Shaw and Whitley Community Hub is a Community Benefit Society that exists to develop and operate a community shop to serve the villages of Shaw and Whitley in Wiltshire. The Society has 175 members. The community shop will provide access to the only convenience store within these rural villages, but will also provide a place to volunteer and a meeting place for the village. The benefit of the project include reducing social isolation, particularly amongst older members of the community and improving the overall sustainability of village life. The Society successfully ran a community shop from August 2021 to December 2022 from a rented space within the village. Following the unplanned closure of this space, the group has worked to gain planning permission for a new site within the village. In September 2023 planning permission was granted to site the shop in the car park of the Pear Tree Inn, Whitley. The group have installed a cabin on the site which is currently being developed into the new shop. The Society has recruited approximately 50 volunteers to staff the shop. The Society is self funding the majority of the project utilising resources raised through its membership, but is supplementing this with accessing grant funding. Full online details of our proposal available here: <a href="https://whitleystores.org/">https://whitleystores.org/</a></b></p>					
<a href="#">ABG1606</a>	Community Area Grant	Melksham Cricket Club	Extension to outdoor space for spectators and community	£10749.84	£5000.00
<p><b>Project Summary:</b>  <b>We wish to extend the patio area out the front of the pavilion incorporating fencing, furniture, parasols and sunshades. As the club has grown so has the number of users who now not only play but watch and use the club. The patio area is not a big area once two teams and their families are using it. We have a new ladies team of 20 ladies and growing and they play soft ball festivals. There are 28 teams in the softball festival and the club can host maybe 8 to 10 clubs at a time.</b></p>					
<a href="#">ABG1620</a>	Community Area Grant	Berryfield Village Hall Trust	Berryfield Village Hall Air Conditioning	£14020.00	£5000.00
<p><b>Project Summary:</b>  <b>The hall has been in use for it's first year and over the summer, we had feedback from users of excessive temperatures in the hall spaces. Although there is an air ventilation/circulation system, this does not cool the air temperature and as windows are sealed (due to planning requirements) the heat soars. On a number of occasions we recorded that the room temperature reached in excess of 30+ degrees and some booked activities were unable to run. Therefore, we wish to install air conditioning units to improve user comfort in all seasons.</b></p>					
<a href="#">ABG1632</a>	Community Area Grant	Bowerhill Village Hall Trust	Bowerhill Village Hall replacement kitchen	£12746.00	£4000.00

**Project Summary:**

**The kitchen is 19 years old and is showing its age. The kitchen has always been well used but, since reopening after the pandemic, is now used more than ever. Recent investigations have revealed that the kitchen was installed by builders not professional kitchen fitters and, due to financial constraints at the time (2005), was built down to a price, with many corners cut both literally and figuratively. We therefore feel that the time has come to have a modern kitchen supplied and installed by a professional kitchen fitting company.**

<a href="#">ABG1488</a>	Older and Vulnerable Adults Funding	Arts Together	Arts Together Projects for Isolated and Vulnerable Older People in Melksham	£8562.00	£2500.00
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<b>Application Reference</b>	<b>Grant Type</b>	<b>Applicant</b>	<b>Project</b>	<b>Total Cost</b>	<b>Requested</b>
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**Project Summary:**

**Arts Together is a Wiltshire charity that has been running creative support groups for isolated and vulnerable older people in six areas of Wiltshire for 23 years. We provide regular, meaningful activities that build trust, confidence and friendship, supporting group members within their community to combat the damage caused by isolation. From April 2024 to March 2025 we will run 6 art projects in Melksham, led by local artists and supported by a team of local volunteers. Projects are stimulating and challenging and adapted specifically so that they are accessible to all. Recent projects have included making stained glass panels and writing, creating models and filming a performance piece. Each project takes place over a 5-week block, at the Rowley Place Community Hall in Melksham. This venue is provided as an in-kind donation, free of charge, by Selwood Housing Association. Assisted transport is arranged for the group members, the majority of whom would be unable to attend otherwise. We also provide refreshments, a hot lunch and a warm accessible place to be at each weekly project session, increasingly important for frail older people during this cost-of-living crisis. Our art tutors are professional artists fully insured and with DBS checks and our group manager and volunteers (also DBS checked) are trained in supporting members who might have barriers to taking part, be it through poor health, disability or mental health issues. An accredited carer is at each group session for any personal support needs. The group manager has extensive experience and offers wellbeing support to each beneficiary beyond the weekly sessions to enable them to keep attending the group. This year our transport, food, carer and materials costs have increased due to the cost-of-living crisis. We have increased the number of members per group from 12 to 16 in response to increased need and referrals which has also increased our costs. We are constantly fundraising and request £2500 from Melksham Area Board towards the cost of running three of these engaging, confidence building and life enhancing 5-week projects for some of the most vulnerable older members of our community.**

<a href="#">ABG1650</a>	Older and Vulnerable Adults Funding	Age UK Wiltshire	Melksham Information and Advice for Older People	£22500.00	£2500.00
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Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
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**Project Summary:**

Age UK Wiltshire will provide a monthly Information and Advice outreach service at locations around the Melksham area, including the Community Campus, to provide residents with comprehensive information and advice on a wide range of issues affecting older people, including welfare benefits and money; arranging care and support; housing options; finding local services and later life planning. Where people are eligible for further support, through the Melksham Community Support service, arrangements will be made for our Senior Project Worker to visit them at home. This project will also enable us to more widely promote the Melksham Community Support service, in the villages around Melksham, by making sure information is available in these areas. Many older people could be claiming benefits which would really help improve their independence and quality of life but are often unaware these benefits are available to them. Other than the state pension, all other benefits have to be applied for, often a complicated and confusing process. Last year our Information & Advice service supported people across Wiltshire and Swindon to claim £2.15 million per year in previously unclaimed benefits, and since April 2023 we have helped people living in the Melksham area to claim over £90k per year in previously unclaimed benefits, putting extra money into people's pockets, much of which will be spent locally. "Wanted to let you know that thanks to your amazing help I've been awarded higher rate Attendance Allowance. This will make my life so much easier. I really can't thank you enough for your help, I'm certain I would not have been successful without you." "You've been so helpful and really put my mind at rest with all these complicated forms and support routes." "I did not understand the system so the help received was tremendous." "Without Age UK I don't know what I would have done." "I think the service was absolutely excellent, thank you. I didn't know about any of this help! I was very down as I was refused Attendance Allowance when I initially applied and this really put me off. The help was great and I've been able to look after myself better now I have AA. I feel happier overall." We provide a service that is quality assured, trusted, delivers tangible results and enables older people to have peace of mind that they do not have to make tough choices such as whether to eat or put the heating on. Making the service available face to face in Melksham and the surrounding villages will mean that more people can access information and advice. Outreach sessions will be held at a range of locations, in addition to the Community Campus, such as sheltered housing schemes and places where older people gather (clubs, etc.).

<a href="#">ABG1602</a>	Youth Grant	Melksham Cricket Club	Youth Cricket Equipment	£4361.07	£2170.00
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**Project Summary:**

We wish to update our cricket equipment due to the continued growth of our youth section. We wish to upgrade and improve several items of kit including Bats, Pads, Helmets, Gloves, Wicket keeping equipment, balls and apparatus. Our kit has become worn through continued used and now split/cracked/ damaged. The kit is at a point of replacement, to ensure the continued safety of our young players. We provide kit to our youth to ensure the sport is accessible to all and therefore parents do not necessarily have to keep buying the kit as their child grows.

Application Reference	Grant Type	Applicant	Project	Total Cost	Requested
<a href="#">ABG1609</a>	Youth Grant	AfcMelksham	Afc Melksham Disabled youth football coaching	£1700.00	£500.00

**Project Summary:**

Coaching disabled people on a NO cost basis weekly with trained FAQualified coaches These 11 to 19 youths are keen to play football and engage in sport ,they feel excluded from normal clubs and coaching as they require specially trained FA coaches and often more coaches per head to provide a safe environment for enjoying playing with like minded peers. We also have parents and carers present at each session optional but encouraged) to improve spirit and club family atmosphere, Winning Wiltshire council most inclusive club some years ago underlined we are getting it right as a formula we follow with each seasons intake of players.

<a href="#">ABG1619</a>	Youth Grant	Saxon Group Riding for the Disabled Association	Saxon Group RDA Engagement Melksham	£2100.00	£1050.00
<p><b>Project Summary:</b>  <b>We have identified a need to make the best use of our finances in order to future proof and grow our much needed services. Our aim is to continue to provide the opportunities available to our current participants and opening up opportunities into the Melksham Community for all children and young people, whilst reducing the need to pass on increased costs to them. This includes expanding our Tea with a Pony and Proficiency sessions. We will be able to continue to provide improvement both physically, through therapy, and mentally, by educational improvement and self achievement and enjoyment. We will also be able to generate funds to help us fulfill our plans to reduce our waiting list and open up the potential for more riders to join us. We can achieve this by using monies saved and further income and planned fundraising to purchase our seventh horse. Saxon Group RDA is open to all ages and disabilities and serves to improve health and well being, improve opportunities to reduce loneliness, support low income families and reduce barriers to participants to keep them active. We work with and support other groups and charities. We would like to print and distribute leaflets in the Melksham community to raise awareness of our group and increase participation from children and young adults from Melksham. We then hope to increase our sessions as we firmly believe that our horses help change peoples lives.</b></p>					
<a href="#">ABG1640</a>	Youth Grant	The Steeple Ashton Recreation and Community Development Group	Steeple Ashton St Marys playing field development Football	£1900.86	£950.43
<p><b>Project Summary:</b>  <b>As part of a much larger project to improve a vastly under-utilised piece of land in the village, we plan to install a 5-a-side football pitch. This application seeks funding for goals and a line painting machine so that this pitch can be created. The area currently has a full sized football pitch on it, but this does not allow for any other activities to take place due to the space it takes up. By installing a smaller (5-a-side) pitch, we will free-up space to provide a much better community space which ultimately aims to have nature areas, Petanque courts, play equipment, a Pump Track and various other smaller facilities. The current application seeks to kick-start this project and begin the process of upgrading this community area with hte installation of a 5-a-side football pitch. Whilst this area will predominantly appeal to the younger members of the village, there will in future be projects to bring aspects to the field for all ages.</b></p>					

## Background

- Area Boards have authority to approve funding under powers delegated to them. Under the Scheme of Delegation Area Boards must adhere to the Area Board Funding and Grants Criteria. This document is available on the council's website.

4. Three funding streams are available to the Area Board, each with an annually awarded amount. These funding streams are as follows:
  - Community Area Grants (capital)
  - Youth Grants (revenue)
  - Older and Vulnerable People Grants (revenue)
5. The Area Board will be advised of the funding available prior to their first meeting of each financial year.

### **Main Considerations**

6. Councillors need to be satisfied that the applications meet the requirements as set out in the Area Board Funding and Grants Criteria and that the health and wellbeing and young persons funding guidelines have been adhered to.
7. Councillors must ensure that the distribution of funding is in accordance with the Scheme of Delegation to Area Boards.
8. Councillors need to consider any recommendations made by sub groups of the Area Boards.

### **Safeguarding Implications**

9. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### **Public Health Implications**

10. The Area Board has ensured that the necessary policies and procedures are in place to safeguard children, young people and vulnerable adults.

### **Environmental & Climate Change Implications**

11. Grant funding will contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent of which will be dependent upon the individual project.

### **Financial Implications**

12. Councillors must ensure that the Area Board has sufficient funding available to cover the grants awarded.

### **Legal Implications**

13. There are no specific legal implications related to this report.

### **Workforce Implications**

14. There are no specific human resources implications related to this report.

### **Equalities Implications**

15. Community Area Boards must fully consider the equality impacts of their decisions in order to meet the Council's Public Sector Equality Duty.
16. Community Area Grants will give local community and voluntary groups, Town and Parish Councils equal opportunity to receive funding towards community based projects and schemes where they meet the funding criteria.

### **Proposals**

17. To consider and determine the applications for grant funding.

- Richard Rogers, Strategic Engagement and Partnership Manager, [Richard.Rogers@wiltshire.gov.uk](mailto:Richard.Rogers@wiltshire.gov.uk)

No unpublished documents have been relied upon in the preparation of this report.



Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	<b>Melksham LHFIG – Meeting Notes for Thursday 8<sup>th</sup> February at 18:00 hrs</b>			
1.	<b>Attendees and apologies</b>			
	Attendees:	Cllr Mike Sankey – Chair, Cllr Jon Hubbard, Cllr Nick Holder Cllr Phil Alford, Jonathon Tapper – Steeple Ashton PC Peter Smith – Semington PC, Pat Aves - Melksham TC Sarah Dow – Clerk to Keevil PC, Pat Tucker - Keevil PC Alan Baines – Melksham Without PC, ,Mary Winterburn - Great Hinton PC, Dean Baker – Area Highway Engineer, Martin Rose – Principal Traffic Engineer		AB
	Apologies:	Cllr Jonathon Seed Linda Roberts		
2.	<b>Notes of last meeting</b>			
		The notes and recommendations of the previous LHFIG meeting held on 02/11/23 2023 were presented to the Area Board at its 06/12/23 meeting and agreed.  The meeting minutes can be found: <a href="https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=166&amp;MId=14925&amp;Ver=4">https://cms.wiltshire.gov.uk/ieListDocuments.aspx?CId=166&amp;MId=14925&amp;Ver=4</a>	LHFIG to note.	All

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
3.	<b>Financial Position</b>			
		<p>The closing balance for 2022/23 is now confirmed at £51,247.70 (see Appendix 1). This surplus is carried forward to this financial year.</p> <p>The current balance for 2023/24, less previous commitments stands at <b>£41,753.88</b></p>		To note, AB
4.	<b>Live Priority schemes</b>			
a)	<p><b>Issue 9-20-9</b> Melksham Sandridge Road – request to improve footway link to Maple Close</p>	<p>The Legal Team report that the final document was issued to the Landowner via his solicitor for sign-off at the end of May, but this has yet to be returned. The Town Clerk has since advised that the landowner has passed away, but his partner will now oversee matters. For legal reasons, it is likely to further delay this project.</p> <p>Once the legal process has been completed, Highways will instruct the arborist team to remove the hedgerow and root system and erect Haras fencing to maintain a boundary between the highway and private property. This work is anticipated to take place in November. Once completed, the Town Council can mobilise their builder to construct the new boundary wall.</p> <p>Work to widen the path is programmed to commence on 2<sup>nd</sup> January next year and should be completed within 10</p>	<p>Town Council to continue to liaise with the landowner’s legal team to move this matter forward.</p> <p>Works on hold whilst Legal issues (probate) relating to free dedication with new owners is resolved. Completion unlikely in 23/24.</p> <p>No update to report whilst probate ongoing. LHFIG Commitment (£20k) will need to move to 24/25.</p> <p><b>Note: to be progressed as 2024/25 scheme</b></p>	



## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>days, although the programme might be affected should the legal process stall.</p> <p><a href="https://www.google.com/maps">https://www.google.com/maps</a></p>		
b)	<p><b>Issue 9-22-17</b> –</p> <p>Melksham Without (various roads) Request for Parking Control Measures</p> <p>To also include Issues 9-23-3 Beanacre, 9-23-5 Bowerhill and 9-23-7 Melksham</p>	<p>Issue Submitted by Melksham Without Parish Council</p> <p>Request for a Parking Review at the following locations:</p> <ul style="list-style-type: none"> <li>• Semington Canal Bridge</li> <li>• Lancaster Road Bowerhill</li> <li>• Avro Way Bowerhill</li> <li>• Merlin Way Bowerhill</li> <li>• Mitchell Drive Bowerhill</li> </ul> <p>It was noted that the canal forms the boundary between Melksham Without and Semington Parishes and that measures would be needed on both sides of the bridge.</p> <p>Semington Parish confirmed that they are content for measures to be included on their side of the bridge, but no other sites have been identified for review within their Parish.</p> <p>Mark S has commenced review. Update to be provided at next meeting.</p>	<p>Mark Stansby reports limited progress to date due to overall workload but will step up work over next few weeks.</p> <p>Aim to undertake pre-consultation with the relevant councils ahead of the April / May round of LHFIFG meetings.</p>	MS
c)	<p><b>Issue 9-19-11</b></p> <p>Bowerhill Portal Road – Request for Bowerhill nameplate and white gates</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>An order (M00174) has been placed to undertake this work. Contractor is currently awaiting delivery of the gate.</p>	<p>Order Value £2422.10. Final account £1710.80</p> <p>Works complete and final account approved</p> <p>Invoice raised for MWPC 15/11/23.</p> <p>Remove from next Tracker.</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<a href="https://www.google.com/maps">https://www.google.com/maps</a>		
d)	<b>Issue 9-22-11</b> A350 Beanacre - request for measures to control entry speed at north end of village	<p>Issue submitted by Melksham Without Parish Council</p> <p>Design work now underway. Proposals and an estimate will be issued to the Parish in advance of the next meeting.</p> <p><a href="https://www.google.com/maps">https://www.google.com/maps</a></p> <p>Plans submitted to Melksham Without for consideration. Projected cost of both road markings / Gates, Signs is £13,300.</p> <p>Alternate option to omit Central Hatching / road Studs and only install gates, signs, yellow transverse base at a cost of £6600. Remaining work to be picked up as part of future MM.</p> <p>MWPC have confirmed their preference for this option and member agreed for this to progress to implementation. MWPC 50% contribution.</p>	<p>Works Ordered on 08/01/24 with target completion date of 15/02/24.</p> <p>Most likely this work will slip to March Order Value £4,267.36, HIAMS M00751.</p> <p>Update at next meeting.</p>	MS
e)	<b>Issue 9-22-20</b> Keevil, Martins Road – request to alter barriers and improve condition of footpath surface.	<p>Issue submitted by Keevil Parish Council</p> <p>Issue concerns Right of Way, KEEV27 which provides access to the recreation ground.</p> <p>Resurfacing work has been completed by the ROW team's contractor and we await their bill. Highways have removed the life expired safety barrier and provided new drop kerbs and hard standing.</p>	<p>Initial Barrier works complete</p> <p>Note increase in costs from original estimate of £10,650. PC to be invoiced for contribution once final accounts have been agreed.</p> <p>Additional mid height barrier has now been installed as per Keevil PC request. Mid rail has been painted by PC. Invoice raised to Keevil</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>With the Parish's brief to make the path more accessible for buggies and wheelchair users and taking into account the slow speeds and low traffic volume on Martins Road, officers decided against replacing the barrier.</p> <p>However, having received concerns from parishioners about this decision, the Parish have asked for a new, smaller barrier to be installed. This was agreed at a site meeting and Highways have this in hand.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>PC.</p> <p>Remove from next tracker.</p>	
f)	<p><b>Issue 9-22-22</b></p> <p>Shaw Corsham Road – request to reinstate louvre shuttering on approach to signals</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>Louvres were omitted on the new signal heads when the traffic lights were replaced in 2020.</p> <p>An order has been placed with our Traffic Signal Consultants to undertake this work. Cllr Alford asked if this could be completed before the start of the Autumn term?</p>	<p>Louvres fitted to signal heads 25/09/23. Site to be monitored for residual problems following the change. Estimated cost £460.00. Awaiting Billing.</p> <p>Invoice received from Telent. Note: cost increase to £757.18. MWPC invoiced for 50% contribution.</p> <p>Remove from next tracker</p>	MR
g)	<p><b>Issue 9-23-3</b> – Beanacre Westlands Lane – request to prohibit parking at the access to the new water pumping station.</p>	<p>Issue submitted by Melksham Without Parish Council</p> <p>Parking would need to be restricted on both sides of the lane, from the A350 to the new access.</p> <p>Refer to Item 4i of the agenda.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps</a></p>	<p>Mark Stansby to include this location as part of Site included in parking review under Issue 9-23-5.</p> <p>See comments for Issue 9-22-17 above</p>	MS
h)	<p><b>Issue 9-23-4</b></p>	<p>Parish is content for the survey to take place.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>AC notified via email 13/11/23 that Bus gate is currently in position and locked. Adjacent landowners, including Wiltshire Air Ambulance</p>	MR

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
	<p>Bus Gate at Semington Road – request for Camera Enforcement.</p>	<p>Currently awaiting metro-count survey.(Est. Jan 24)</p> <p>Andy Cadwallader has inspected the gate and has indicted the gate whilst damaged, is serviceable. The current padlock is locked shut with no key and cannot be used. New Padlock to be acquired and keys provided to authorised permit holders in due course</p> <p>Email received from Melksham without Pc 11/10/23 re. informal monitoring data submitted by Semington PC.</p> <p>Mobile Site has been put forward for possible mobile enforcement by ANPR camera, however approval for the necessary powers from the DfT not expected until spring 24. (site would require local consultation)</p> <p>Fixed ANPR camera will require costs to relocate existing camera (Salisbury) approx. £10,000 and annual running costs £10,000. Cost would have to be borne by LHFIFG less any fine revenue.</p> <p>Member agreed that given the commitment from the police to undertake enforcement, the forthcoming Jan 24 metro count and imminent removal of the Staverton Road closure to review the situation at the Feb 24 meeting.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>have been provided with keys and a copy of the legal order. A set of keys are also at Melksham depot for emergency purposes</p> <p>Summary Results of metro count 7<sup>th</sup> -13<sup>th</sup> Dec 2023:</p> <p>Total number of vehicles (both directions)  <b>1198</b>                      Southbound – <b>520</b>                      Northbound - <b>678</b></p> <p>5 Day Average Combined – <b>201</b>                      7 Day Average Combined - <b>171</b></p> <p><b><u>Breakdown by Class of vehicles</u></b>                      2 Axle Rigid HGV – 23.96%                      3 Axle Rigid HGV – 0.42%                      4 Axle Rigid HGV – 0.17%                      3 Axle Artic – 0.33%                      5+Axle - 0.17%                      Bus – 1.34%                      Cycle – 13.77%                      Car – 37.56%                      LGV – 13.36%                      2 wheeled MV - 8.93%</p> <p>Members discussed the ongoing concern with the high level of non-compliance and the need for direct enforcement action.</p> <p>It was provisionally agreed to carry out further</p>	

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
			<p>work on the provision of ANPR enforcement at the site, subject to confirmation of costs. Semington PC have agreed to contribution to the overall cost. (% TBC)</p> <p>MR to undertake further work re. set up and ongoing maintenance costs and report back to group.</p> <p><b>Note:</b> to be progressed as 2024/25 scheme</p>	
i)	<b>Issue 9-23-5</b> – Bowerhill various sites – request for Parking Review	<p>Issue submitted by Melksham Without Parish Council.</p> <p>Parking concerns have been raised at the following sites at Bowerhill:</p> <ol style="list-style-type: none"> <li>1. Pathfinder Way</li> <li>2. Westinghouse Way</li> <li>3. Lancaster Road</li> </ol> <p>Refer to Item 4i of the agenda. Mark S has commenced review. Update to be provided at next meeting.</p>	See comments for Issue 9-22-17 above	MS
j)	<b>Issue 9-23-7</b> – Melksham various roads – request for Parking Review	<p>Issue submitted by Melksham Town Council</p> <p>Parking concerns have been raised at the following locations:</p> <ol style="list-style-type: none"> <li>1. Union Street – could parking be permitted to create chicanes?</li> <li>2. <del>The City / Alms Houses – request for residents parking scheme</del></li> </ol>	<p>See comments for Issue 9-22-17 above.</p> <p>Request made that the review be extended to include area on Woodrow Road (opposite Littlejohn Avenue) MR to speak to Mark Stansby</p> <p>It was noted by Dean Baker that the junction n of Skylark / A3102 Sandridge Common (Western End) is currently unadopted and the</p>	<p>MR</p> <p>MS</p>

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>3. Cranesbill Road – issue at school times 4. Skylark – no details submitted.</p> <p>Highways to request further details of these issues from Town Council, prior to the review.</p> <p>Highways to write to Town Clerk. 2. The City / Alms Houses request for residents parking scheme to be removed from list.</p> <p>Mark S has commenced review. Update to be provided at next meeting.</p>	<p>developer is seeking to include 'No waiting at any time' prior to adoption. MS commented the other junction onto Eastern way and junctions in between will need to be included in the review.</p>	
k)	<p><b>Issue 9-22-21 –</b> Melksham Snarlton Lane,</p> <p>Crossing point from Nightingale Close – request for coloured road surface due to safety concerns</p>	<p>Issue submitted by Cllr Sankey and Melksham Town Council</p> <p>View of the crossing is often restricted due to vegetation and a warning sign was previously funded through the CATG / LHFIFG process. The hedgerow is protected by a preservation order and will receive a flail cut as part of the routine maintenance programme.</p> <p>It was agreed to pursue an estimate to provide a coloured high friction strip to highlight the crossing area to motorists. Highways have suggested the use of a buff-coloured material which will provide sufficient contrast against the regular road surface.</p> <p>The area to be treated is just under 28 square metres and the estimate to undertake this work £2,909.15, which includes legal fees for a temporary road closure. A</p>	<p>Works complete awaiting final account (Order M00364).</p> <p>Melksham TC to be invoiced.</p> <p>Awaiting billing from Contractor. Once received MTC to be invoiced</p>	

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>provisional date to undertake this work has been agreed with the Contractor as 30<sup>th</sup> August, in time for the start of the new school year.</p> <p>Following a discussion, the group were in agreement to take this forward. Town Council are content to make a 50% contribution.</p> <p>Recommend to the Area Board that this Issue is added to the Priority Schemes list, and to allocate a sum of £1,454.58</p>		
l)	<p><b>Issue 9-23-9</b> Speeding traffic on A365 Shaw and Whitley Corsham Road – request for SLOW road markings</p>	<p>New issue submitted by Melksham Without Parish Council</p> <p>Request is for SLOWs to be painted at;</p> <ul style="list-style-type: none"> <li>• Folly Lane, Shaw nr Beltane Place (inbound)</li> <li>• Shaw Hill just after signals (outbound)</li> <li>• Whitley Corsham Road near Malvern House</li> </ul> <p>Following a discussion, it was agreed that Highways should investigate and formulate a proposal with ball park costings, ahead of the next meeting.</p> <p>Speeding concerns.30mph roundels not possible. Amended request for 3no. SLOW markings at locations indicated.</p> <p>Cost Estimate.</p> <ul style="list-style-type: none"> <li>- Establishment = £509.00</li> <li>- 3no. SLOW markings = £136.44</li> <li>- Stop /Go 2 hours = £60.00</li> </ul> <p>Total = £705.00.</p>	<p>MR – Order issued which includes other ad hoc road marking sites at Halifax Road (H bars), Sandpits Lane (SLOW). Combined Order Value £985.09. No 3<sup>rd</sup> party contribution</p> <p><b>Agreed</b> - Discussion by members re. road markings and decision taken to allocate £3500.00 for adhoc markings in 2024/25</p>	



## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		Group agreed to move to progress sites without need for 3rd party contribution. Agreed to combine with other LHFIFG sites required lining work to reduce establishment costs		
m)	<b>Issue 9-23-10</b> – A350 Beanacre – request to review the signs which indicate the weight limit on Westlands Lane	<p>New issue submitted by Melksham Without Parish Council</p> <p>Request for signing review.</p> <p>Following a discussion, it was agreed that Highways should investigate both ends of the lane, and formulate a proposal with ball park costings, ahead of the next meeting.  <a href="https://www.google.com/maps/A350">https://www.google.com/maps/A350</a>  <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p>Proposal presented to group.                      Estimated cost including 20% contingency.                      £3134.00 (western end only)</p> <p>Advance signing already in place at Corsham Road end of Westlands Lane.</p> <p>Additional advance signs B3353 on likely to cost an additional £800-£1,000.</p> <p>Group agreed to move to 'Live priority schemes' subject to confirmation by MWPC</p>	<p>After discussion with MWPC / Mark S it was agreed to proceed with A350 Westland Lane sign work via routine budget. This will be issued as a separate order with no cost to LHFIFG.</p> <p>Corsham Road advance HGV has been agreed by MWPC. This is chargeable to LHFIFG (less 50% MWPC contribution).</p> <p>Agreed – Proceed with Advance advisory HGV signs on B3353 Corsham Road / Goodess Hill x 2. Estimated cost £1000 (50% MWPC) to be progressed as 2024/25 scheme.</p> <p><b>Note: to be progressed as 2024/25 scheme</b></p>	MR



## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
n)	<b>Issue 9-23-12</b> Steeple Ashton, Sandpits Lane – request for signing measures and SLOW marking	<p>New issue submitted by Steeple Ashton Parish Council</p> <p>Concerns over speed of vehicles in the vicinity of access into playing field, which is also a ROW. The speed limit at this point is National Limit.</p> <p>Following a discussion, it was agreed that Highways should investigate and formulate a proposal with ball park costings, ahead of the next meeting.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p>Request for Village gateway sign, SLOW markings, pedestrians in road signs Refer to proposal.</p> <p>Cost Estimate including 20% contingency = £1077.14.</p> <p>Group agreed to move to 'Live priority schemes' subject. SLOW marking to be picked up alongside Issue 9-23-9 to reduce establishment cost.</p>	<p>Works ordered on 19/12/23 with target date of 16/02/24. More likely to be done towards end of February. Estimated value = £450.33, HIAMS M00750</p> <p>Note- 'SLOW' marking to be picked up alongside Issue 9-23-9 and Issue 9-23-15 under Melksham LHFIG adhoc Road Markings</p>	MS / MR
o)	<b>Issue 9-23-15</b> Halifax Road Bowerhill  'H' Bar Marking request.	<p>New issue submitted by MWPC. Following a request via LHFIG, dropped kerbs have recently been installed on Halifax Road to enable those with wheelchairs/mobility scooters to access facilities on Bowerhill, such as Tesco and the Pub. However, vehicles are regularly parking in front of the dropped kerb and therefore stopping anyone with mobility issues crossing the road at this point.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>H bars to be picked up alongside Issue 9-23-9 and Issue 9-23-12 under Melksham LHFIG adhoc Road Markings.</p> <p>Order issued. Install likely early spring.</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>Group agreed to move to live priority schemes with no requirement for 3rd party contribution.</p> <p>H bars x 3 to be picked up alongside Issue 9-23-9 and 9-23-12 to reduce establishment cost</p>		
p)	<p><b>Issue 9-23-13</b> Steeple Ashton Sandpits Lane – request to improve access / egress into the playing field</p>	<p>Request for hard standing and footpath surface improvements into playing field access.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a> Refer to proposal Plan - New steps constructed using timber, stakes, type 1 sub base and compacted road plannings. Non-scheduled work so standalone price will be required - Wessex Tree Care Estimate £2.5k - £3.5k</p> <p>NOTE: Investigate option to create new entrance in playing field via existing footway east of current entrance.</p> <p>Steeple Ashton PC to consider option including new entrance into field and report back</p>	<p>Wiltshire RoW team have no objection to new access into field however SASH2 will still need to have its exit onto Sandpits Lane as this is recorded on the definitive map and statement. It would cost in the region of £3,000 to stop up the section parallel with Sandpit Lane and would be open to public consultation and possible objections.</p> <p>Wessex Tree care have quoted to Install curb, concrete hardstanding and steps. £2,200.00 + VAT. (£2,640.00)</p> <p>Steeple Ashton have agreed their 25% contribution. <b>Agreed</b> – Proceed with proposed scheme at existing access a cost of £2,640.00 (SAPC 25%).</p> <p><b>Note: to be progressed as 2024/25 scheme</b></p>	<p>MR Steeple Ashton PC</p>
q)	<p><b>Issue 9-23-14</b> Steeple Ashton Common Hill / Newleaze – request for pedestrian barrier at exit of children’s play area</p>	<p>The play area is a thoroughfare for residents accessing Common Hill and a barrier would give protection for children who are witnessed running from this area towards th main road.</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps</a></p>	<p>Order to be issued in early March. Works likely April / May 24.</p> <p><b>Note: to be progressed as 2024/25 scheme</b></p>	<p>MR Steeple Ashton PC</p>

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>Existing path from play area 1.0m wide. Width insufficient for provision of pedestrian barrier. Main footway only 1.2m wide which is insufficient to accommodate barrier at 450mm offset.</p> <p>Option 1 - Provide splay at end of existing footpath to maintain through width and install single pedestrian railing 1.0m wide on existing footway. Cost approx. £1800.</p> <p>Group agreed to move to live priority schemes subject to confirmation from Steeple Ashton PC</p>		
r)	<p><b>Issue 9-23-16</b></p> <p>Magister Road, Bowerhill</p> <p>Request for 'Children at play sign'</p>	<p>Residents had previously sought a change in the grass-cutting regime from wildflower cut on the green at the bottom of Magister Road, in order to create a play area at the front part of the green for children to play and kick a ball etc. Subsequently residents had contacted Wiltshire Councillor Nick Holder with concerns that drivers were not necessarily aware that children may be playing on the green and therefore not aware of the potential for children to run out into the road, chasing a ball for instance. <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p> <p>Group agreed to move to 'Live priority schemes' Estimated Cost £100.00</p>	<p>Order issued 24/01/25. M00832 Works Estimated Feb /March</p>	MR
s)	<p><b>Issue 9-23-17</b></p> <p>Mitchell DR, Bowerhill Estate, Market Place Melksham</p>	<p>The installation of Realtime Information (RTI) on Mitchell Drive, Bowerhill and Market Place x 2 bus shelters.</p> <p><a href="https://www.google.com/maps/Mitchell Drive">https://www.google.com/maps/Mitchell Drive</a> <a href="https://www.google.com/maps/Market Place">https://www.google.com/maps/Market Place</a></p>	<p>R2P have assessed the sites at Mitchell Drive and Market Place x 2.</p> <p>Mitchell Drive - Mains power available and Shelter RTPI ready.</p>	MR

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>Approx cost per site £6000.</p> <p>Group agreed to move to 'Live priority schemes' for RTPi at 3 sites, Market Place Street, Melksham x2, Mitchell Drive, Bowerhill with match funding (50%) where necessary.</p> <p>MR to speak to passenger Transport for sites to be assessed. Not financial commitment at this time. Update at Feb 24 meeting.</p>	<p>Market Place – No readily available mains supply to shelter. Battery option available.</p> <p>Meeting took place 23/01/24 with R2P, WC, MWPC and MTC to look at Market Place sites and examine options for Battery Powered RTPi Paper Cast <a href="https://www.papercast.com/">https://www.papercast.com/</a></p> <p>Papercast units £7,076.00 (the 23" E-Paper battery display including audio)</p> <p>LED 3-line Bus Shelter display (Mains Powered) £6,806.33.</p> <p>Agreed to progress with sites at Market Place x 2 (Papercast) and Mitchell Drive x 1.(3-line LED)</p> <p>Consideration to be given to installing papercast at Michell drive instead of 3-line LED. MR to raise issue with PTU.</p> <p>Further request for sites at Kestrell Court, Bowerhill, subject to confirmation by MWPC.</p> <p>Note- Cost agreed of 50% PTU and 50% by town / parish council) No funding requirement from LHFIG.</p> <p><b>Agreed</b> - Proceed with RTPi at Market Place Melksham x 2 and Mitchell Drive (type TBC)</p>	

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
			as indicated above.  <b>Note: to be progressed as 2024/25 scheme</b>	
5.	<b>Non LHFIFG Funded Schemes (Section 106, Active Travel etc)</b>			
	Melksham Dunch Lane – funded by Section 106 monies from George Ward Gardens development	Consultation on full closure over rail bridge or one way operation from east to west and new parking controls to be carried out by the Town Council.  Town Council to undertake consultation in the New Year (2023). Section 106 monies Expires 1/11/2026  Ongoing discussion re. consultation for Dunch Lane to be held with Melksham Town council.  Consultation on options for Dunch Lane anticipated during Spring 24	Further discussion to be held with town council re. options and local consultation once resource permits	MR / Melksham TC
	<b>Issue 9-22-10</b>  Berryfield Semington Road – request to install 2 bus shelters	Issue submitted by Melksham Without Parish Council  There is a Section 106 fund of £20,662 to provide 2 x shelters with seating, high access kerbs with RTI facility (or to be ready for RTI installation).  Design work is underway with a start date for installation now confirmed as 27/11/23.  Delay to implementation due to issues relating to power supply to facilitate future RTPI. Cut out boxes for future	Footway works including dropped kerbs and Kassell kerbs installed on both sides.  Shelters x 2 complete . Awaiting invoice for works. <b>Note</b> Section 106 funded but funded initially from LHFIFG monies which will be reimbursed.  Remove from next tracker	AB to Note

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>electrical supply to be installed. Currently no RTPI is planned as part of works</p> <p>Order for Civils work placed (£6305.60 M00485), with bus shelter order to follow (Note: 8 weeks lead in for shelters)</p> <p>Issue with adopted highway extent that will need to be resolved.</p>		
	Active Travel Scheme - Signing to promote use of shared use cycle routes in town	<p>Scheme to be funded from a third tranche of Section 106 money from the George Ward Gardens development. There are funds remaining (£13,034.35) specifically to improve cycleway signing within the town.</p> <p>Town Council to submit a list of locations for signing improvements.</p> <p>MR to work with Melksham TC to look at sites within the town for cycle signing improvements. Likely early 2024.</p>	MR to undertake initial design work spring / summer 24 and report back to Melksham Town council for comments.	MR / Town Council
<b>6.</b>	<b>New Requests and ongoing Issues</b>			
a)	<p><b>Issue 9-23-8</b></p> <p>Melksham Bank Street – request for railings and / or other measures to improve safety</p>	<p>Issue submitted to Melksham Town Council</p> <p>The unprotected high pavement offers a risk of falling, particularly for those who are visually impaired. Suggestion is for railings and / or tactile paving.</p> <p>This has been explored before and it was requested that Highways circulate previous information concerning this, for further discussion. Please refer to Appendices 4 and</p>	<p>Awaiting outcome of A3102 safer roads route study proposal. Package 8. Likely summer / autumn 24.</p> <p>Discussion by group on merits of trialling a free-standing barrier but discounted over safety concerns. Plastic blister paving resin bounded fixed to warn of edge of pavement also suggested. MR to investigate and report back to group.</p>	<p>AB to note</p> <p>MR</p>

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>5 for background information. Appendix 6 indicates work previously undertaken on behalf of this group in 2014.</p> <p>Whilst noting the previous actions and reports, the Town Council asked that this matter be given further consideration. Highways suggested that this be passed to their consultants who are considering various measures as part of the A3102 Road Safety Study, and that no costs would be incurred by the LHFIFG.</p> <p>The LHFIFG were content to follow this suggestion. Request made to Atkins to include Bank Street for feasibility work as part of A3102 Safer Roads Study. Cllr Sankey has asked that ideas for improvement are considered away from Safer Roads study. MR to examine options and report back to Feb 24 meeting.</p>		
b)	<p><b>Issue 9-23-11</b> A365 Bowerhill, Devizes Road junction with Hornchurch Road – request to introduce double white line system to prevent overtaking.</p>	<p>New issue submitted by Melksham Without Parish Council</p> <p>Concerns have been raised of vehicles overtaking through and around the ghost island.</p> <p>Highways reported that solid white lines are not considered appropriate for speed limits below 40 mph. Other options, such as the placement of an island to deter overtaking could be considered.</p> <p>Highways to investigate and formulate a proposal with ball park costings, ahead of the next meeting. <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>MWPC have indicated they do not wish to proceed with this request at the present time.</p> <p><i>“It was noted that there was a housing site allocation in the draft Local Plan for a site adjacent to the school which could affect the road layout here, as well as a proposal (petition) for 20mph at this location and it felt prudent to see what road layouts were planned, rather than making changes now”.</i></p> <p>Remove from next Tracker</p>	To note



## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>Proposal presented to group at .</p> <p>Option 1 - Kerbed traffic islands x 2 with internally illuminated 'keep left' bollards Cost estimate incl. 20% contingency. = £11,325.00</p> <p>Option 2 - Rediweld 'Redipave' bolt down rubber traffic islands x 2 with solar powered rebound bollards (no ducting) Rediweld install. Cost estimate not including contingency £14,062.44</p> <p>Melksham without PC to consider options and report back to Feb 24 meeting.</p>		
c)	<p><b>Issue 9/24/01</b></p> <p>Main Street, Keevil / Great Hinton</p> <p>Joint request from Keevil PC and Great Hinton PC</p>	<p>Joint request from Keevil PC and Great Hinton PC for additional Single Track Road signs to be placed on the Main Street. "The reason for this request is due to recent road closures and increase in traffic issues which highlighted that the village was being used as a regular cut through"</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>Existing 'road narrows sign' at Great Hinton (south) north of crossroads. No sign at northern end (Keevil)</p> <p>TSRGD will not permit '<i>unsuitable for diverted traffic</i>' supplementary plate. Suggest '<i>Single track road</i>' for 1 mile as best option. MOD signs to be replaced at same time.</p> <p>2no. signs in temporary 'A' frames to be provided to PCs to be used when local closure is in operation.</p> <p><b>Agreed</b> - proceed with scheme at a cost £780.00 (25% to be split between Great Hinton and Keevil)</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
			<b>Note: to be progressed as 2024/25 scheme</b>	
d)	<p><b>Issue 09/23/21</b></p> <p>Main Street Keevil adjacent to 18a</p> <p>Road edge Erosion.</p>	<p>Road adjacent to 18a main street Keevil.</p> <p><i>“Erosion of tarmac and subsequent reduction of grass verge. Parked cars cannot open nearside doors because of the steep angle of verge. Children are being moved in and out on the ROADSIDE. This is very dangerous at busy times, when road is restricted with buses, coach and many cars”.</i></p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>Typical road width =5.22m. Kerbing Section 1 – 27m (to steps to #19) Kerbing Section 2 – 26m (steps to Blagdon House) Section 1 is worst due to parked vehicles.</p> <p>Note: Temp road closure may be required due to restricted road width.</p> <p>Est Cost without road closure = £7600 (+10% contingency) = <b>£8,360.00</b> Est Cost with road closure = £9100.00 (+10% contingency) = <b>£,10,010.00.</b></p> <p>Keevil PC to discuss options at their next meeting and report back to group</p>	To note
e)	<p><b>Issue 9/24/04</b></p> <p>Semington Road, Melksham(near Mobile Home Park), Berryfield Cycle Lane</p>	<p>Concerns relating to cyclists heading to Melksham along Semington Road, rather than continuing on once they reach the traffic calming island near the mobile home park, cross over to the other side of the road, into oncoming traffic, which is dangerous and then continue all the way along the road on the wrong side to use the toucan crossing on the A350</p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>Option for improvement to include additional cycle symbols for northbound traffic and additional cycle symbols with ahead arrows for southbound traffic. If this does not have the desired effect an additional sign to instruct cyclists can be considered.</p> <p><b>Agreed</b> - Proceed with new cycle markings. To be carried out under adhoc road markings for 24/25. See item I) above .</p>	MR

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
			<b>Note:</b> to be progressed as 2024/25 scheme	
f)	<p><b>Issue 9/24/02</b></p> <p>Footbridge between Westbury View and Primrose Drive</p>	<p>The issue concerns a footbridge which crosses Clackers brook. <i>“The surface is often slippery, even when cleared of wet leaves. In freezing conditions, the surface is very slippery and treacherous with a number of residents reporting slips and falls recently. This even though the bridge deck has recently been cleaned and cleared of wet leaves”.</i></p> <p><a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>Bridge deck 15m x 3.5m</p> <p><u>Option 1</u> - overlay with HFS material in grey or buff (with Temp bridge closure) Est cost £4,500.00</p> <p><u>Option 2</u> - Overlay existing bridge surface with new tarmac surface laid an increased crossfall to better disperse surface water Est. cost £4,850.00</p> <p>Issue raised over ownership of bridge deck – MR to check.</p> <p><b>Agreed</b> – Allocate £4,500 for HFS across bridge deck (Option 1) with 50% contribution from Melksham TC. (TBC)</p>	MR
g)	<p><b>Issue 9/24/03</b></p> <p>Berryfield Lane, Melksham (coming from Holbrook Vale)</p>	<p><i>“There are no road markings at the junction of Berryfield Lane at the far end near the cottages. As such, the traffic coming from Holbrook Vale think it is a straight road and there is no ‘T’ junction for the traffic coming from Berryfield Park, as it is a sweeping corner. There is a concern at the potential for an accident, particularly as there are large lorries several times a day delivering to the various farms/businesses at the bottom of the lane, this seems to have increased over recent years as the</i></p>	<p>There is no legal requirement for road markings to delineate priority at minor junctions, however where there is evidence for conflict, they can be considered.</p> <p>Suggest site is put forward for inclusion on list of Melksham AB sites requiring adhoc road markings.</p> <p><b>Agreed</b> – include site at Berryfield Lane and</p>	MR

## Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
		<p>farmer has diversified. It is not clear at all, who has priority.</p> <p>Similar lack of markings Winston Road and Padfield Gardens <a href="https://www.google.com/maps/">https://www.google.com/maps/</a></p>	<p>Winston Rod / Padfield Gardens on 24/25 adhoc road markings list. See item l) above</p> <p><b>Note:</b> to be progressed as 2024/25 scheme</p>	
h)	<p><b>Issue 9-24-05</b></p> <p>Kissing gates x 2 at Great Hinton</p>	<p><i>“Installation of two Kissing Gates, both on public footpaths. One on the White Horse Trail at the end of Towmead Lane, Keevil, the other to a field that has livestock on it in the summer. The first one has caused many safety issues with walkers leaving the gate open, and the risk of livestock misusing the field. the second , the stile is very unsteady and beyond repair”</i></p>	<p>Alison Rasey (Countryside Access Officer) has agreed the installation. Cost for 2no. gates is £855.00 including delivery. Countryside team will arrange installation but have asked for an extra £100 to cover concrete. Total £955.00</p> <p><b>Agreed</b> – Proceed with Kissing gates x 2 at a cost of £955.00 (Keevil PC 25% TBC) MR to speak to Alison Rasey to expedite work in current financial year.</p>	<p>MR</p> <p>AR</p>
<b>6.</b>	<b>Other items</b>			
a)	<b>Pavement and Footway Improvement Schemes (pre-LHFIG)</b>	Update on upcoming footway maintenance schemes	<p>An update was provided on upcoming footway maintenance schemes in the Melksham community area:</p> <ul style="list-style-type: none"> <li>- Birch Grove</li> <li>- Beaufort Close</li> <li>- Kennedy Avenue</li> </ul>	AB to note
b)	<b>Deadline for submitting LHFIG Requests</b>	<p>All requests are to be submitted two weeks prior to a meeting taking place. Requests received after the deadline will be deferred until the following meeting.</p> <p>Requests to be sent to <a href="mailto:LHFIGrequests@wiltshire.gov.uk">LHFIGrequests@wiltshire.gov.uk</a></p> <p>The deadline for our next meeting is <b>1st May 2024</b></p>	All to note	All

Melksham Local Highways & Footway Improvement Group

	Item	Update	Actions and recommendations	Who
7.	<b>Any other business</b>			
	<ol style="list-style-type: none"> <li>1. A350 Melksham Beanacre Rd/Foundry Close (MacDonalds) junction signal refurb starting on 12th Feb for 3 weeks. Kate Davey is the lead engineer.</li> <li>2. A Verbal request from Steeple Ashton PC for additional SID retention socket in the village. Formal submission to follow, but PC have asked if this issue can be considered as part of the meeting. <b>Agreed</b> - Proceed with implementation of NAL retention socket and new 4m post at a cost of £450.00. (No 3<sup>rd</sup> party contribution as under £500 threshold</li> <li>3. <u>King George V playing field footpath</u> – Concern was raised about the deteriorating condition of the path and the impact on public safety. Dean Baker to look on site and report back to next meeting. Possible substantive scheme for 2024/25 was also mentioned.</li> <li>4. <u>Level of TC/ PC funding</u> - Cllr Hubbard raised concerns about the current level of 3<sup>rd</sup> party funding for Melksham Town Council / Melksham without Parish council which is currently set at 50%, compared to 25% for other Parish Councils. It was agreed to raise this matter as an agenda item for discussion at the next Area Board meeting on the 6<sup>th</sup> of March.</li> </ol>			
8.	<p><b><u>Dates of future meetings:</u></b></p> <p><b>15<sup>th</sup> May 2024.</b></p> <p><b>Meetings to commence at 18:00 hrs and will be held on-line until further notice.</b></p>			

## Melksham Local Highways & Footway Improvement Group

### Melksham Local Highways & Footway Improvement Group

#### Highways Traffic Officer – Martin Rose

#### Area Highway Engineer – Dean Baker

#### 1. Environmental & Community Implications

1.1. Environmental and community implications were considered by the LHFIG during their deliberations. The funding of projects will contribute to the continuance and/or improvement of environmental, social and community wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

#### 2. Financial Implications

2.1. All decisions must fall within the Highways funding allocated to Melksham Area Board.

2.2. If funding is allocated in line with LHFIG recommendations outlined in this report, and all relevant 3<sup>rd</sup> party contributions are confirmed, Melksham Area Board will have a remaining Highways funding balance of: **£22,847.63 (See Appendix 1)**

#### 3. Legal Implications

3.1. There are no specific legal implications related to this report.

#### 4. HR Implications

4.1. There are no specific HR implications related to this report.

#### 5. Equality and Inclusion Implications

5.1 The schemes recommended to the Area Board will improve road safety and accessibility for all users of the highway.

#### 6. Safeguarding implications

6.1 There are no specific Safeguarding implications related to this report.

## Melksham Local Highways & Footway Improvement Group

### 7. Recommendations to Melksham Area Board

#### 7.1 To add the following Issues to the Priority Schemes List with funding (where indicated)

- **No issue #** - Adhoc road markings in Melksham Community Area – (Cost **£3500.00**, no 3<sup>rd</sup> party funding)
- **Issue 9-23-10 - B3353 Corsham Road** - Advance Advisory Weight limit signs x 2 on the. (Cost **£1,000.00**, MWPC 50%)
- **Issue 9-23-13 – Sandpits Lane Steeple Ashton-** Provision of new steps and hardstanding from Kissing gate. (Cost **£2,640.00**, SAPC 25%)
- **Issue 9-23-17 – Market Place, Melksham x 2, Mitchell Drive Bowerhill x 1.** Provision of new RTPI units. (No LHFING funding)
- **Issue 9-24-01 - Main Street, Great Hinton / Keevil** - Provision of single-track toad signs x 2 and temporary *signs* x 2. (Cost **£780.00**. 25% split between Keevil and Gt Hinton PC)
- **Issue 9-24-02 – Westbury View / Primrose Drive Footbridge** – Provision of high friction surface at footbridge (Cost **£4,500.00**. Melksham TC 50%)
- **Issue 9-23-4 – Semington Bus gate** - Relocation of ANPR camera for enforcement. Set up cost and 1<sup>st</sup> year maintenance. (Cost **£12,500.00**. Semington PC 25%, TBC) Note - All costs are to be confirmed before implementation is agreed.
- **Issue 9-24-05 – Keevil Kissing gates x 2.** – Provision of 2no. kissing gates supplied and installed by WC Countryside team (Cost **£955.00**, Keevil PC 25%)
- **No issue** - Provision of retention socket and post for new SID location in Steeple Ashton.(Cost **£400**, no 3<sup>rd</sup> Party Contribution)



# Melksham LHFIF EXPENDITURE 2023 / 24

# APPENDIX 1

## FINANCIAL SUMMARY (as of 12/02/24)

LHFIF Budget 23/24	£24,338.00	
Carry F/wd 22/23	£51,247.70	
	<b>£75,585.70</b>	<b>A</b>
Projected Spend 23/24	<b>£129,439.33</b>	<b>B</b>
Balance	<b>-£53,853.63</b>	<b>C (A-B)</b>
3rd Party Contributions (Details below)	<b>£76,701.26</b>	<b>D</b>
<b>Current Balance</b>	<b>£22,847.63</b>	<b>E (C+D)</b>

SCHEME	ORIGINAL ESTIMATE	LHFIF COMMITMENT	EXPENDITURE TO DATE 23/24	PROJECTED SPEND 23/24
1 Broughton Gifford Traffic Calming – bollards	£1,060.00	£1,060.00	£0.00	£1,200.00
2 A365 Shaw / Dunch Lane Footway imp	£29,177.93	£0.00	£25,249.91	£25,249.91
3 Melksham Sandridge Rd / Maple Cl Footway	£20,000.00	£1,000.00	£0.00	£20,000.00
4 Bowerhill Halifax Road – drop kerbs / Footway Imp	£6,000.00	£6,000.00	£6,452.73	£6,452.73
5 Bowerhill Portal Road – Village Gateway	£3,000.00	£1,500.00	£0.00	£1,710.79
6 Melksham The Crays – drop kerb	£2,500.00	£1,250.00	£2,388.78	£2,388.78
7 A350 Beanacre – Gateway treatment	£10,000.00	£5,000.00	£0.00	£6,600.00
8 Keevil Martins Road Footpath improvements	£10,650.00	£7,987.50	£1,752.77	£14,000.00
9 Shaw Corsham Road – Traffic Signal Louvres	£750.00	£757.18	£757.18	£757.18
10 Great Hinton - ROW Kissing Gate	£500.00	£500.00	£0.00	£500.00
11 Berryfield Semington Road – 2 x Bus Shelters	£20,000.00	£0.00	£0.00	£20,000.00
12 Melksham Snarlton Lane Crossing Point	£2,909.15	£1,454.58	£0.00	£1,000.00
13 Sandpits Lane Signing and Lining	£1,077.14	£1,077.14	£0.00	£450.33
14 Ashton Common Hill/ Newleaze pedestrian barrier	£1,800.00	£1,800.00	£0.00	£1,800.00
15 H bar markings Halifax Road Bowerhill (see line 21)			£0.00	
16 Magister Road Children warning sign	£100.00	£100.00	£0.00	£69.52
17 A365 Shaw / Corsham Road SLOWS x 3 (see line 21)				
18 RTPI Sites Melksham / Melksham without (No LHFIF funding)	£0.00	£0.00	£0.00	£0.00
19 Westlands Lane / Corsham Road B3353 Advance Advisory HGV signs x 2	£1,000.00	£1,000.00	£0.00	£1,000.00
20 Sandpits Lane Steps / Hardstanding at Kissing gate	£2,640.00	£2,640.00	£0.00	£2,640.00
21 Melksham LHFIF Adhoc road markings (Cover items 13, 15 & 17)	£985.09	£985.09	£0.00	£985.09
22 High Street Semington Bus Gate ANPR camera relocation (to include 1st year set up and maintenance cost)	£12,500.00	TBC	£0.00	£12,500.00
23 Melksham LHFIF Adhoc road markings 2024-25	£3,500.00	£3,500.00	£0.00	£3,500.00
24 Great Hinton / Keevil Single track Road signs x 2 (includes temp signs unsuitable for diversionary traffic)	£780.00	£780.00	£0.00	£780.00
25 Footbridge between Westbury View and Primrose Drive. High Friction Surface.	£4,500.00	£4,500.00	£0.00	£4,500.00
26 Kissing Gates x 2 at Keevil (Countryside team to supply and install)	£955.00	£955.00	£0.00	£955.00
27 SID retention socket and post for Steeple Ashton PC	£400.00	£400.00		£400.00
	<b>£136,784.31</b>	<b>£44,246.49</b>	<b>£36,601.37</b>	<b>£129,439.33</b>

3rd party Contributions	Contribution	Notes	Invoice request raised
A365 Shaw / Dunch Lane footway	£20,077.54	Section 106 funded	N/A
A365 Shaw / Dunch Lane footway	£7,000.00	Melksham AB contribution	N/A
Melksham Sandridge Rd / Maple Cl Footway	£10,000.00	Melksham TC (50% subject to confirmation)	
Bowerhill Halifax Road Drop kerbs / Footway Imp	£3,226.37	Melksham without (50% invoice upon completion)	30/10/23
Bowerhill Portal Road Gateway	£855.40	Melksham without (50% invoice upon completion)	15/11/23
Melksham The Crays Drop kerb	£1,194.39	Melksham TC (50% invoice upon completion)	01/11/23
A350 Beanacre Gateway Treatment	£3,300.00	Melksham without (50% invoice upon completion)	
Keevil Martins Road Footpath /Barrier	£2,750.23	Keevil PC (invoice upon completion)	29/01/24
Shaw Corsham Rd Signal Louvres	£378.59	Melksham Without TC (50% invoice upon completion)	24/01/24
Berryfield Semington Road – 2 x Bus Shelters	£20,000.00	Section 106 funded LHFIF to be reimbursed upon completion	
Melksham Snarlton Lane Crossing Point	£500.00	Melksham TC (50% invoice upon completion)	
Sandpits Lane Signing and Lining	£0.00		
Ashton Common Hill/ Newleaze pedestrian barrier	£450.00	Steeple Ashton (25% invoice upon completion)	
Westlands Lane / Cosham Rd – B3353 Weight limit advance signs x 2	£500.00	2024/25 scheme Melksham without (50% invoice upon completion TBC )	
Sandpits Lane Steps / Hardstanding at Kissing gate	£660.00	2024/25 scheme Steeple Ashton PC (25% invoice upon completion TBC )	
Semington Bus Gate ANPR	£3,125.00	2024/25 scheme Semington PC (TBC)	
Great Hinton / Keevil Single track road signs x 2	£195.00	2024/25 scheme Keevil / Great Hinton PC (25% invoice upon completion TBC )	
Footbridge between Westbury View and Primrose Drive	£2,250.00	2024/25 scheme - Melksham TC (50% TBC)	
Kissing Gates x 2 at Keevil	£238.75	2024/25 scheme - Keevil PC (25% TBC)	
SID retention socket and post for Steeple Ashton PC	£0.00		
	<b>£76,701.26</b>		<b>D</b>

NOTE- Scheme to be carried over & implemented in 24/25

